

Dance and Drill Coaches Association
January Board Meeting
January 8, 2020
Rex Putnam High School

Present: Kristen Coverstone, Marlena Nunley, Chantel Kaaihue, Annie Ellett, Jenn Wilson, Amanda Wilcox, Sue Robertson, Jan Phaigh (via zoom), Danielle Schneider, Dave McCall

Absent: Amanda Estes

Reports

- 1) Review Minutes - Marlena
 - a) Minutes were approved via email
- 2) Treasurer's Report - Sue
 - a) Monthly Update & Review
 - i) Discussion on scholarship donation collections from Fall Competition hosts
 - b) Balance as of December 31, 2019: \$87,310.05
 - c) Category Champs Review
- 3) JA Report - Kristen
 - a) Review of traditional competition schedule
 - b) Discussion on conflict of interest section in the JA Manual
 - i) Review of JA Manual vs OSAA guidelines
 - ii) The JA Manual is being updated for a final vote
 - c) Discussion on number of judges needed/available at traditional competitions
 - i) Based on the judging pool that is available, we would like to ask the membership if a minimum of 3 and a maximum of 6. Based on the scoresheet, having a set number of 3 or 6 is maybe not necessary.
 - d) The JA Manual will be sent out in the January newsletter for the membership to review. The changes will be voted on by the membership at the Winter Meeting
- 4) Chair Report - Jenn
 - a) Winter Membership Meeting
 - i) Review of Agenda
 - b) Survey Results
 - i) Review of fall conference survey that was sent out in the December newsletter.
 - ii) Discussion on possibly having a conference in the spring instead of the fall while still keeping the fall membership meeting
 - c) Heart of the Arts Award
 - i) Discussion on nomination
 - d) Student Activities Advisory Committee

- i) Discussion on classifications through OSAA. Football can ask to play up or down and now Band has brought this up to OSAA. Discussion on if this could be a possibility for Dance Drill in the future
 - ii) Discussion on 6A small and large divisions. We are able to submit a proposal again to OSAA this year.
- e) State Champion Shirts
 - i) Jenn will hear back from the new vendor soon. The shirts are better quality but that comes with a higher cost. This is only for the Champion shirts; not for the apparel sold to the public by OSAA
- f) State Venue
 - i) The contract for the Memorial Coliseum is up in the next couple of years and we will be giving suggestions to OSAA for another facility in the future
- g) Fall Competitions
 - i) Discussion on setting a small and large number during the fall at competitions. The board would like to set a minimum of 5 teams per division before a small and large divisions are set for fall competitions. Once a division is at 6 teams or higher, the competition director can then split to small and large if they wish but are not required to do so.
- h) Category Champs
 - i) Discussion on increasing the entry fee for Category Champs. Discussion on the number of routines each team can enter at Category Champs. \$150 will be the flat fee for Category Champs no matter how many routines a team is qualified to compete in.

Business

- 5) Proposals - Danielle
 - a) Revise DDCA Penalties for Category Season
 - i) Review and discussion of proposal
 - ii) A draft of this proposal will be sent to the membership and voted on at the Winter Membership Meeting
 - b) Revise OSAA Manual 4.1.2
 - i) From the proposal: OSAA has requested that all dance teams follow NFHS rules. If adherence to the rules is important, penalties should be counted towards the blocking process.
 - ii) A draft of the proposal will be sent to the membership to vote on at the Winter Membership Meeting. If passed, the board will pass the proposal on to OSAA to make the change in their manual.
- 6) Lifetime Achievement Award - Annie
 - a) Annie has discussed candidates with past winners and 2 have been chosen to receive it this year.
- 7) All State - Marlana

- a) 98 dancers are registered for 6A, 33 dancers are registered for 5A, 23 dancers are registered for 4A
 - b) Reynolds is finalizing a schedule with their custodians for set up this week.
 - c) Schedule is posted in Dropbox and has been sent to the judges and the tabulators.
 - d) Audition groups/packets will be completed by this weekend.
- 8) Scholarships - Marlena
- a) All choreographers are scheduled and have been sent the schedule of the day and what to expect.
 - b) 33 dance scholarship applications have been received

Meeting Adjourned at: 10:45pm. Next board meeting scheduled for February 5, 2020 at 6:30pm: Rex Putnam HS.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Winter Membership Meeting
January 19, 2020
Reynolds High School

Welcome!
Membership meet with DDCA Board Reps

Teams Present:

Albany Gems, Amity, Canby, Centennial, Clackamas, Crook County, Crossler MS, David Douglas, Glencoe, Gresham, Legacy Dance, McNary, Mountainside, Parkrose, Rex Putnam, Reynolds, Sam Barlow, Scappoose, Sheldon, South Albany, Sprague, Stayton, Sunset Thurston, Thurston MS, Tigard, Valley Catholic, West Albany, West Linn, West Salem, Woodburn, Sandy, Pure Energy, Vision Dancers, Roosevelt

Reports

- 1) OSAA Update - KT
 - a) State - KT is working on getting the X hall at the Coliseum for an extra warm up space for teams.
 - b) Major changes are not expected.
 - c) A goal for OSAA will be closer to the scheduled times for this year.
 - d) The State registration form this year has changed: There will be one registration this year and will open on January 27th and close on February 21st. This will be in place of the previous 2 registrations that have taken place in the past.
If a team is not registered by midnight on February 21st, you will not be able to participate in State.
 - i) Program information will not be due until March 11th.
 - e) OSAA has a new vendor this year and pre orders will be available on the OSAA website.
 - f) Review of eligibility: Your Athletic Director is in charge of telling you which athletes are eligible. Please feel free if you have a question about eligibility, please feel free to call KT.
 - g) Please feel free to call KT with questions. If she doesn't know the answer, she will find out for you.
 - h) Welcome wall for State - we will send KT pictures of what it looks like.
- 2) Membership - Amanda E
 - a) Updated Team List
 - i) There are 4 teams that are registered but are not paid yet.
 - ii) Registration is open on the website for teams either registering for the first time or adding another coach/choreographer. If you are adding a coach, you must use a different email address.
 - b) Membership Fees

- i) Registration runs from July 31st - August 1st. Teams must be registered and paid to vote at the Fall Membership Meeting
 - c) Business Memberships
 - i) Goal for the year is \$6,000 and right now we are at \$4,600
 - ii) Business membership fees fund scholarship
 - iii) If any members know of a business that may be interested in becoming a member, please let Amanda or Chantel know.
- 3) Treasurer's Report - Sue
 - a) Expense vs Budget Review
 - b) Balance as of December 31, 2019 - \$87,310.05
- 4) JA Report - Kristen
 - a) Competition Application Change
 - i) A sanctioning form is no longer required.
 - b) Traditional Judge Changes
 - i) A set number of 3 or 6 judges at traditional competitions is no longer necessary. All competitions are staffed for the traditional season for this year.
- 5) Chair Report - Dave
 - a) Category Championships Review
 - i) Congratulations to all the teams and drill down winners that competed.
 - ii) Comments regarding Category Championships
 - iii) Recognition of Kristin Moore from Lakeridge HS
 - iv) Recognition of Desire Fisher - Principal from Lakeridge HS
 - v) Recap of concerns from Category Champs
 - vi) Kristen asked for feedback regarding not having comments from judges at Category Champs.
 - b) Member Recognition
 - i) NDCA Certificates
 - (1) Debbie Kishpaugh - Pendleton HS
 - c) Scholarship Donations from Fall Competitions
 - i) Must be in by the end of fall season
 - d) Newsletters
 - i) Please review newsletters carefully for important information. If you need to update your email address, please let the board know as soon as possible.
 - e) Recognition of NFHS Spirit Coach of the Year
 - i) Courtney Marstall - South Albany
- 6) Social Media - Danielle
 - a) Thank you to those that have tagged the DDCA and taking the time to promote our social media accounts. Danielle tries to get to everyone but stories only stay there for 24 hours so please keep tagging @ddcaofficial.
- 7) Website - Danielle
 - a) If you are involved in the next OSAA today article, there will be a brief meeting at the end of the meeting.

- 8) DDCA Awards - Annie
 - a) Marlana will be sending out the nomination email for Coach of the Year, Assistant Coach of the Year and the Service Award.
 - b) Annie has been asking for nominations for the Lifetime Achievement Award.
- 9) All State - Marlana
 - a) Review of tryout numbers and finalists
- 10) Scholarships - Marlana
 - a) Review of process for the day of and reminder to bring medical release forms for all dancers.
- 11) Years of Service Pins - Board Members

Business

- 12) Fall Membership Minutes for Review - Marlana
 - a) Motion: Lindsay - McNary 2nd: Ally - Scappoose All in favor: All
Opposed: 0 Abstain: 0
- 13) Proposals - Danielle
 - a) Timing/Kick Proposal
 - i) Pulled from the agenda for now with further discussion to resume at the Spring Membership Meeting.
 - b) Prop proposal for NFHS
 - i) Review and discussion of proposal.
 - ii) Current spirit rules state that a prop must not exceed 5 feet.
 - (1) Review of proposal and discussion.
 - (2) All in favor of moving forward to submitting this to NFHS: Majority in favor by show of hands.
- 14) Fall Conference - Dave
 - a) Discussion on dates, location and expense for the Fall Conference.
 - i) Possibly moving our conference time to the Spring instead of the Fall.
 - (1) Discussion with the membership
 - (a) Concerns include the turnover in Spring.
 - (b) Dates for national competitions may conflict.
 - (c) Vendor concerns on time of year our conference is held
 - (d) Informal feedback by show of hands for Spring: All

Announcements

- 15) Membership News - Debbie
 - a) Junior Championships
 - b) Presentation of donation to DDCA of \$7,500.
 - c) Thank you to Woodburn for hosting this past year.

16) Drill Down Certifications - Marlena

- a) Coral will be certifying today with Drill Down Callers and Drill Down Pullers

Meeting Adjourned at: 3:30pm. Next board meeting scheduled for February 5, 2020 at 6:30pm:
Rex Putnam HS.

Respectfully Submitted:

Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Winter Membership Meeting
February 5, 2020
Reynolds High School

Present: Kristen Coverstone (via zoom), Sue Robertson, Danielle Schneider, Amanda Wilcox, Dave McCall, Annie Ellett, Jenn Wilson, Chantel Kaaihue, Jan Phaigh, Marlana Nunley, Amanda Estes (via zoom)

Reports

- 1) Review Minutes - Marlana
 - a) Minutes were approved via email and will be sent out in the February newsletter.
- 2) Treasurer's Report - Sue
 - a) Review of All State Revenues & Expenses
 - b) Review of Revenue & Expenses
 - i) Balance as of January 31, 2020: \$89,045.47
- 3) Judge's Affiliation - Kristen
 - a) Competition Calendar
 - i) All competitions are staffed for the traditional season.
 - ii) In the future, the competition entry fee will be due at the Spring Meeting to host a competition for the next year. If the check is not received at the Spring Meeting, the cost will increase. The competition calendar will not include teams that are unpaid and will be revised as the entry fees are received.
 - iii) Discussion on teams canceling on event directors at the last minute. This will be brought up at the next membership meeting.
 - b) Tech Director Position for JA LT
 - i) Discussion on having a tech director that is separate from the commissioner role that can be a liaison with the SRI.
 - ii) The education portion will be provided by the board for the remainder of the season for Tech Judges and will be revisited at the Spring Membership Meeting.
- 4) Membership - Amanda E.
 - a) Membership registrations are being updated as they are received.
- 5) Chair Report - Jenn
 - a) Winter Meeting Recap
 - i) Coaches: Please wear your lanyard with name tags at events. This will ensure you get into competitions without expense and be able to identify coaches.
 - ii) The board is working on printing and making more lanyards. Each member will make sure their contact list gets a lanyard as soon as possible.
 - iii) Discussion on not having comments at State in the future.

- b) NDCA
 - i) Discussion on registration and reservations.
 - (1) Amanda W., Dave, Kristen & Danielle will be attending.
- c) Cheer Conference Format
 - i) We will send a couple of board members to the cheer conference to research the format.
- d) Spring Membership Meeting will be at Woodburn HS on Saturday, April 18th.
- e) Location for State in the future
 - i) OSAA is looking at event space for the future.
 - ii) The Memorial Coliseum is ideal but the cost of tickets is going up so they are keeping their options open.
- f) State Championships Shirt Design
 - i) Jenn is contacting the clothing company and OSAA to see about options.

Business

- 6) Scholarships - Marlana
 - a) Recap of the day and discussion.
- 7) All State
 - a) Discussion and recap of the day
 - b) We will require a medical release form starting next year.
 - c) Time of year All State is held.
- 8) DDCA Membership Awards - Annie/Marlana
 - a) Nomination selection discussion
 - b) The final vote will be sent out in the February newsletter
- 9) Manual Update - Dave
 - a) It is being updated for the Spring Membership Meeting.
- 10) State - Danielle
 - a) Discussion on honoring coaches at State - possibly doing something during the Grand Finale practice time.
 - b) We will reach out to coaches in the newsletter to send the board an email if a coach is retiring this year. If you have been coaching for 15 years or more and are retiring this season, please let the board know by sending an email to ddcaoregon@gmail.com
- 11) Fall Conference - Jenn
 - a) Discussion on how and when we will get started and who will be taking that on next year.
- 12) Out of State Competition - Danielle
 - a) Recap of scoresheet and different rules that North Dakota uses including procedure for penalties, scoresheets and minimum number of performers required.
- 13) Drill Down - Marlana
 - a) Marlana is sending certified drill down callers to KT for both nights of state. Marlana is reaching out to pullers for state also.

Meeting Adjourned at:10:30pm. Next board meeting scheduled for March 4, 2020 at 6:30pm:
Rex Putnam HS.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Board Minutes
March 4, 2020
Rex Putnam High School

Present: Kristen Coverstone, Sue Robertson (via zoom), Danielle Schneider, Amanda Wilcox, Dave McCall, Annie Ellett, Jenn Wilson, Chantel Kaaihue, Jan Phaigh, Marlana Nunley, Amanda Estes (via zoom)

Reports

- 1) Review Minutes - Marlana
 - a) Minutes were approved via email and will be sent out in the February newsletter.
- 2) Treasurer's Report - Sue
 - a) Review of Revenues & Expenses
 - i) Balance as of February 29, 2020: \$83,634.78
- 3) Judge's Affiliation - Kristen
 - a) State schedule
 - i) Review of scheduling and discussion on out of state judges.
 - b) Contacting Judges
 - i) If coaches need to discuss a placement or score, please email Kristen at: oregonjacommisioner@gmail.com.
 - c) Discussion and review of rules on costumes and costume changes in routines. KT has told Dave via email, that it is a costume and not a costume change if it is attached to the dancer who is wearing fabric/prop at all times.
 - d) Discussion on scores regarding blocking for state. The highest scores will be used in terms of blocking. If a team's highest score includes a penalty, the penalty points will not be taken off.
 - e) Spring Meeting/Event Director Meeting
 - i) The event director meeting will go into more detail this year to help teams and make the process more uniform for the membership.
 - ii) Discussion on competition formatting for order of performances.
- 4) Membership Update - Amanda E
 - a) Amanda has been cleaning up constant contact and making sure emails are correct.
 - b) Discussion on team registration deadline. To be eligible to vote for proposals at the Fall Membership Meeting, teams must be registered and paid by July 31, 2020. The final deadline for all team registration will be further discussed at the April board meeting and at the Spring Membership Meeting.
- 5) State Championship Committee - Jenn
 - a) Meeting on March 9th at OSAA

- b) Discussion on facilities other than the coliseum for State. The contract with OSAA at the Memorial Coliseum is expiring in 2 years. This will be further discussed in the future with KT at OSAA.
- 6) Student Activities Advisory Committee - Jenn
 - a) Meeting in May at OSAA
 - i) Any proposals for OSAA for the 2020-21 year will need to be discussed at the April board meeting. They will be sent to and voted on by the membership at the Spring Meeting. After that takes place, the proposals will be given to OSAA at the meeting in May to pass along to the OSAA Executive Committee.
- 7) Chair Report - Jenn
 - a) State
 - i) Discussion on staffing for each night, tickets and scripts for the announcer.
 - ii) State shirt design
 - (1) Champion shirts will be \$18 each and they have the capability to print at state so each team will get the correct size. Teams that win at state will deal directly with Rush Apparel as far as payment goes. Please do not make checks payable to DDCA. All checks will need to be made to Rush Apparel and all payments will need to be made at State.
 - b) Spring Membership Meeting
 - i) April 18, 2020 at Woodburn High School
 - c) Business Member/Sponsor with OSAA
 - i) Epic Empire is in talks with OSAA regarding partnering to become the official state sponsor for Dance/Drill and Cheer. Jenn gave an overview of her phone conversation with the representative including being a sponsor for Category Champs.
 - d) NDCA
 - i) Conference planning for board members that will be attending in May.
 - e) Competitions
 - i) Passes accepted including Gold Cards

Business

- 8) Scholarships - Marlana
 - a) Dance and Academic Scholarship discussion. The scholarships will be awarded at State.
- 9) Manual Update - Dave
 - a) Dave is working on the manual and will have it ready for the membership to vote on at the Spring meeting in April.
 - b) Discussion on what should be in the manual and what procedures should be listed.

10) DDCA Membership Awards - Annie/Marlana

- a) Letters will be sent to school Principals and Athletic Directors of award winners

11) Drill Down - Marlana

- a) Callers/Pullers have been selected and emailed to KT at OSAA.

12) New Business - Board

- a) Board applications will go out in the March newsletter and the April newsletter to be voted on at the Spring Membership Meeting. There are 5 positions up for reelection. Applications will be due on March 29th.

Meeting Adjourned at: 9:30pm. Next board meeting scheduled for April 1, 2020 at 6:30pm: Rex Putnam HS.

Respectfully Submitted:

Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Board Minutes
April 1, 2020

Present (via zoom): Kristen Coverstone, Sue Robertson, Danielle Schneider, Amanda Wilcox, Dave McCall, Annie Ellett, Jenn Wilson, Chantel Kaaihue, Jan Phaigh, Marlena Nunley, Amanda Estes

Reports

- 1) Review Minutes - Marlena
 - a) Minutes were approved via email for March and sent out with the newsletter.
- 2) Treasurer's Report - Sue
 - a) Review of Revenues & Expenses
 - i) Balance as of March 31, 2020: \$86,582.90
 - ii) Discussion on looking for business partners to fund All State. Suggestion of receiving/asking for grants from businesses also.
 - iii) Discussion/review on All State expenses.
- 3) Judge's Affiliation - Kristen
 - a) Recruitment of Judges
 - i) Discussion how new judges are recruited. Social media is being shared and Shammra reaches out to interested applicants.
 - ii) Can we reach out to cheer judges to see if they would be interested in Tech judging? Cheer judges are in the same boat with a minimal judging pool. Jenn will reach out to see if anyone would be interested in cross training.
 - b) Discussion on which judge should have the responsibility of counting kicks in the fall. Table for May board meeting.
- 4) Membership Update - Amanda E
 - a) Date membership registration should open for 2020-21
 - i) Membership registration will be open on July 1st.
 - b) Opening date for business memberships
 - i) Amanda will reach out to maintain the contact. Many businesses may not be open at this time so it will just be an email to keep communication open.
- 5) Chair Report - Jenn
 - a) Student Activities Advisory Committee
 - i) Any proposals that come to the board will need to be turned in to the board via email at: ddcaoregon@gmail.com by Sunday, May 3. The document for proposals is on the DDCA website.
 - ii) A survey will be included in the newsletter about a proposal to OSAA that could include one or more of the following:
 - (1) Costuming for dance/drill teams

- (2) A 6A division split
- (3) Adding an additional division

- b) Board Elections
 - i) Applications are due on April 12th.
 - ii) The membership will be sent a link to vote for the 2020-2022 applicants.
- c) Spring Meeting
 - i) Discussion on options for holding a spring meeting for the membership. Possibly schedule the meeting for June 27th. Location TBD but hoping to hold the meeting at Woodburn HS as originally planned. Jenn will reach out to Cori.
 - ii) The Event Directors Meeting is scheduled for Wednesday, May 20th at 7pm via zoom. Kristen will send the board a competition schedule for the upcoming season. Event Applications will be sent out in the newsletter.
 - iii) Dave will work on the Spring Meeting Agenda
- d) NDCA
 - i) The conference hasn't been canceled yet but we are assuming at this point that it's just a matter of time. We are still waiting for confirmation from NDCA.
- e) All State/Awards
 - i) Jenn will reach out to coaches to get medals and scholarship plaques to their kids.
- f) OSAA Update for Dance
 - i) An update from KT will be sent regarding virtual tryouts/tryouts in general and guidelines to follow during school closures. Jenn will clarify with KT regarding the OSAA association year.
- g) State 2021
 - i) State 2021 will still be at the Memorial Coliseum and we will revisit the format for state and possibly a new location for 2022.
- h) Les Schwab Bowl
 - i) Review of information that was sent to Jenn about the opportunity for dancers to perform. The date of the performance is June 20th. Applications for dance will be available for All State finalists. The performance would take the field at halftime and perform the All State routine. An application link will be available in the April newsletter.
- i) Dance Camps and Clinics
 - i) Thunderbird Dance Camp
 - (1) As of today, April 1, Thunderbird is still scheduled as planned. If that changes, a virtual camp is being discussed as well as dance clinics in the fall. This plan will be contingent on Pacific University opening back up on June 10th.

Business

- 6) Middle School Drill Down - Danielle
 - a) Discuss with event directors that middle school/club teams are not allowed to participate in high school level drill down. If there is not a separate middle school/club drill down offered at the competition, the middle school/club teams will not be able to compete in the high school drill down.
- 7) DDCA Manual Edits - Dave
 - a) Manual is being updated for the membership to vote on at the Fall Meeting.
- 8) Website - Danielle
 - a) Scholarship list will need to be updated for the website as well as the DDCA awards.
- 9) Fall Meeting - Jenn
 - a) Suggested we hold the Fall Meeting in October instead of September.

**10) SUE!!!!!! We will miss
you!!! THANK YOU FOR
EVERYTHING!!!! ♥♥♥♥♥**

Meeting Adjourned at: 9:10pm. Next board meeting scheduled for May 6, 2020 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Board Minutes
May 6, 2020

Present (via zoom): Kristen Coverstone, Danielle Schneider, Amanda Wilcox, Dave McCall, Annie Ellett, Jenn Wilson, Chantel Kaaihue, BriAnne Dillard, Marlana Nunley, Amanda Estes, Roshny Martuscelli

Guest: Sue Robertson

Reports

- 1) Chairperson voted in for the 2020-21 year.
 - a) David McCall has been voted in as DDCA Board Chair.
 - i) Annie motions, Danielle 2nd, All in favor: unanimous
 - b) Jenn Wilson has been appointed the new DDCA Treasurer.
- 2) Review Minutes - Marlana
 - a) Minutes were approved via email for April and sent out with the newsletter.
- 3) Task Review from April Board Meeting
 - a) Application for grant(s) - Danielle
 - i) Danielle has applied for the DDCA Organization to receive a grant from the Trailblazers. This would be used to help with All State costs and Scholarship costs. There are other grants the board will be able to apply for and we will discuss at the board retreat.
 - b) Competition Directors Meeting - Dave
 - i) Review of competition director checklist. Hoping this will help event directors be successful and reach out when they need help or have questions.
 - c) Spring Meeting - Dave
 - i) We are hoping the spring meeting can take place in June. If Woodburn HS allows it, we will do our best to have it in person. If not, we will look at the option of having the meeting via zoom.
- 4) Treasurer's Report - Jenn/Sue
 - a) Review of Revenues & Expenses
 - i) Balance as of April 30, 2020: \$87,446.79
 - ii) Review of Actual Expenses vs Budget - This information is on the DDCA Website for the membership to view.
 - iii) The Economic Impact Loan was applied for by our non profit and the DDCA received \$1,000.00.
- 5) Judge's Affiliation - Kristen
 - a) Event Directors Meeting
 - i) Agenda is complete and Dave will be running the meeting on May 20th.

- ii) Suggest add to the agenda that the judge's area is discussed and well supervised during competitions so spectators don't walk in front of the judges.
 - iii) Discussion on gym capacity at competitions.
 - iv) Discussion on festival judging at fall competitions. How many judges would be minimum or maximum needed?
 - v) Discussion on making sure exhibitions can be at the end of competition rounds so judges can finish tallying scores.
- b) Judge Recruitment
 - i) Review of judges that have been certified for the 2019-20 season.
 - ii) If anyone is interested in becoming a performance judge, a tech judge or an MT, please visit the DDCA website to get certified.
- c) JA Section of Spring Meeting
 - i) Kristen will send the JA agenda to Dave.
- 6) OSAA Student Activities Advisory Committee - Jenn/Dave
 - a) Next meeting is on May 26th.
 - b) Determine which proposals will need OSAA approval.
 - c) OSAA has formed a committee for what the reopening of competition will look like during COVID-19. Dave and Jenn will be attending and report back.
 - d) Discussion on when dance teams will be allowed to hold tryouts. This is a question we are waiting to hear back from OSSA. We will update as soon as we hear.
- 7) Membership Update - Amanda E
 - a) Membership receiving newsletter
 - i) Moving forward, Amanda has fixed the settings in Constant Contact to make sure that members are getting their emails. Head coaches are going to have to make sure to enter all their assistant coaches emails if they want to receive the newsletters.
 - ii) The deadline for membership registration will be October 15, 2020. There will not be another opportunity to register for membership in January like there has been in the past. All teams competing throughout the year will need to be registered no later than October 15, 2020.
 - iii) Discussion on registration form and adding a spot for years of service.
 - b) Business memberships will have until September to renew.
 - c) 2020-21 DDCA registration application will go live for the membership on July 1.
- 8) Chair Report - Dave
 - a) New board members contracts
 - i) 2 year term from 2020-2022
 - ii) Contracts will be emailed out for board members to review and sign.
 - b) Board member job duties will be discussed and assigned at the board retreat in August.
 - c) Les Schwab Bowl update

- i) 11 dancers have registered. At this point, the game is still scheduled and if anything changes, we will let coaches and dancers know asap.
- d) NDCA
 - i) The NDCA Conference has been canceled for this year.
 - ii) Discuss NDCA reps attending the DDCA Conference in the fall. Due to COVID, we will be looking at an NDCA rep coming to the DDCA Spring Meeting as opposed to the fall meeting.
- e) Board Retreat
 - i) Discussion of availability in August for board members.
- f) Proposal Discussion
 - i) Category Championship Qualification Proposal
 - (1) Overview of the proposal is to increase the qualifying score from 34 to 36 as well as taking away the Top 50% that would qualify after scores are submitted.
 - (2) Board discussed and are in favor of raising the score from 34 to 36 but would like to revise the proposal to keep the Top 50% in each category.
 - (3) Jenn will send back to authors to revise and the board will revisit at the June board meeting.
 - ii) Fall Competition Scoresheet (penalties)
 - (1) Board discussed and voted to not move forward with this proposal. Jenn will be in contact to let the authors know.
 - iii) 6A Dance/Drill Divisions at OSAA State Championships
 - (1) Overview of proposal is to divide 6A dance/drill teams by dividing the divisions based on geographic location.
 - (2) Discussion on equitability in the 6A division with having almost double the teams in their division as opposed to other divisions.
 - (3) Board approves the proposal and it will be taken to OSAA. This will be for KT to review and will not go to the OSAA Executive Board for approval until it is voted on by the membership at the Spring Meeting.
- g) State 2022 - Review of information received.
 - i) Discussion of possible scenarios for State 2022.
 - ii) Review of ideas and possible date change for state.
 - iii) Discussion on the board going to OSAA with options and let them know what we want the state competition to look like in the future.
 - iv) These options will be brought to the membership for discussion at the Spring Meeting before it is discussed with OSAA.
- h) Board Jackets for new members
 - i) Jenn will order jackets for the new board members.

Business

9) Fall Meeting - Jenn

- a) Will be discussed over the summer and at retreat when we have more information.

Meeting Adjourned at: 10:10pm. Next board meeting scheduled for June 3, 2020 at 6:00pm.

Respectfully Submitted:

Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Board Minutes
June 3, 2020

Present (via zoom): Kristen Coverstone, Danielle Schneider, Dave McCall, Annie Ellett, Jenn Wilson, Chantel Kaaihue, BriAnne Dillard, Marlana Nunley, Amanda Estes, Roshny Martuscelli

Absent: Amanda Wilcox

Reports

- 1) Review Minutes - Marlana
 - a) Minutes were approved via email for May and sent out with the newsletter.
- 2) Treasurer's Report - Jenn
 - a) Review of Revenues and Expenses
 - i) Balance as of May 31, 2020: \$87,447.93
 - ii) Discussion on combining the DDCA and JA bank account for this season to consolidate checks and paperwork.
 - iii) Review of JA expenses from the 2019-20 season including competition entry fees, judge's salaries for competitions, mileage for judges, etc.
- 3) Judge's Affiliation - Kristen
 - a) Changes to the organization discussion
 - i) It is the thought that the Tech Director position not be supervised under the JALT. The SRI is an OSAA position and the SRI makes the final call as far as NFHS rules go. What would be the benefit of keeping the Tech Director position in the JALT? Possibly creating a google document to track penalties by teams from week to week. Suggest that Kristin Alarcon keep track of this as our MT Director. Kristen will reach out to Kristin. This will be discussed further at the board retreat in August.
 - ii) Proposed reductions
 - (1) The JALT currently has a stipend for two education directors in the budget. Kristen doesn't believe that the two are needed any longer and we can have one moving forward for this next season.
 - (2) Discussion on other areas the JALT could scale back costs including board stipends.
 - (3) Discussion on the election process for the JALT. Can we change the format to make it more of an interview process instead of a vote to the judge's membership? There are no open positions for this year and can address this again at the end of next season.
 - (4) Discussion on having two Evaluation Directors on the JALT. Discussion on the timing that judges are receiving their evaluations.

- (5) Discussion on stipends if it's not possible to have a fall season. Kristen will work on numbers with the possibility if fall season doesn't happen and let us know in the July meeting.
 - b) Spring Meeting Outline
 - i) Kristen will work on the agenda for the JA portion of the spring meeting. Possibility of having a break out group and/or having a Q&A session.
- 4) Membership Update - Amanda E
 - a) Registration for 2020-21 will be available to coaches on July 1st.
- 5) Chair Report - Dave
 - a) Contracts and Code of Conduct
 - i) This will be done at the board retreat in August.
 - b) Task Review
 - i) The board will come up with ideas for the July meeting to come up with the Top 10 most important things the DDCA will need to focus on for the upcoming season. The board will focus on these items at the Board Retreat in August.
 - c) Spring Meeting Agenda - Review of agenda draft
 - i) The final draft will be sent out in the June newsletter before the Spring Meeting.
 - ii) The Spring Meeting will take place via zoom.
 - d) August Board Retreat
 - i) Discussion on top ten items that DDCA will need to tackle this season
 - ii) August 7th will be the board retreat either hosted via zoom or at Annie's house.
 - e) NDCA
 - i) Review of virtual meeting
 - ii) Information regarding judges
 - (1) The NDCA is putting all of their resources online and will be updating a compiled list of judges who have gotten certified through their organization. A link to the NDCA registration will be included in the June newsletter to those coaches that are interested in becoming a member and receiving their newsletters.
 - (2) The date for the NDCA Conference for 2021 is: May 13, 14 and 15 in Nashville, TN.
 - f) Proposal Review for Category Champs
 - i) The authors of the proposal were not comfortable moving forward with the proposal not having the original verbiage. The board did not agree to move forward with this proposal. Jenn will talk to the authors to see if there is a way to compromise/move forward with taking it to the membership. The board will discuss at the next meeting.
- 6) Les Schwab Bowl
 - a) The dance portion of this event has been canceled. Jenn will contact the dancers who have applied and let them know.

- 7) Fall Membership Meeting
 - a) The board will discuss a date and format after the ODE guidelines come out the week of June 8th.
- 8) Social Media - Board
 - a) Discussion on posting in solidarity with Black Lives Matter.
 - b) The board will continue to post on social media with a goal of once a week. Danielle, Roshny, BriAnne and Marlena will help with the social media posts.
- 9) 2020-2021 Dance Season
 - a) Fall Competitions
 - b) Possible impact on State
 - c) Overview and Objectives of what next year could possibly look like
- 10) OSAA Student Activities and Advisory Committee - Dave/Jenn
 - a) Review of current 6A proposal
 - i) OSAA has expressed that the executive board's position is that the 6A dance/drill division can't be split.
 - ii) Discussion on how to make the balance more equitable in each division. The board will discuss options at the board retreat this summer.
- 11) OSAA Dance Contingency Meeting - Jenn/Dave
 - a) KT at OSAA sent out an email from this meeting regarding tryouts, practices, etc. A copy of this will be listed in the June newsletter. Please read through the information and reach out to your Athletic Director for any questions.

Meeting Adjourned at: 9:48pm. Next board meeting scheduled for July 8, 2020 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Spring Membership Meeting
June 27, 2020

Teams Present:

Lake Oswego, Canby, Centennial, Stayton, Scappoose, Scappoose MS, Scappoose Sparks & Sparklers, Wilsonville, Sheldon, Sheldon MS, Next Step Dance, U of O Dance Team, Liberty, Vision Dancers, Tigard, Parkrose, Milwaukie, North Eugene, Gresham, Century, Lebanon, Sam Barlow, Banks, Banks Youth Team, Sprague, David Douglas, Thurston, Lakeridge, Clackamas, Pendleton, Mountainside, Tualatin, Sunset, Sweet Home, Marshfield, Rex Putnam, Valley Catholic, Sandy, Southridge, West Linn, Glencoe, Willamette, Bend, Forest Grove, Sherwood, Gladstone, Thunderbird Dance Camp

Reports

- 1) Roll Call - Amanda/Survey
- 2) Review Minutes - Marlana
 - a) Approval for Winter Meeting Minutes
 - i) Motion: BriAnne - David Douglas 2nd: Liisa - Century All in favor:
All Opposed: 0 Abstain: 0
- 3) Treasurer's Report - Jenn
 - a) Introduction of Jenn as our new DDCA Treasurer. Sue Robertson will continue to do the DDCA taxes while Jenn will take on the role of issuing checks and accounts payable and receivable.
 - b) Please email ddcatreas@gmail.com for any questions.
- 4) DDCA Membership Registration - Amanda E
 - a) The registration for the 2020-21 season will open on July 1st.
 - i) All members must be registered to be eligible to vote at the Fall Membership meeting. Payments will not be strictly enforced at this time due to schools not being in session.
 - ii) Each member need their own email address in the registration to receive the DDCA newsletter. If one coach is registering all of their staff, please make sure that each person has their personal email in the registration.
 - iii) Registration fees will be due by October 15th. Please communicate to the board if you are not able to receive payment from your school by then.
 - iv) All teams need to be registered by October 15. Registration will not be reopened in the winter as it has been in the past. If you add any staff members after October 15, please email the board directly at ddcaoregon@gmail.com.
 - v) Discussion on business memberships. This may be a difficult year to receive business memberships. Please let Amanda E know if you hear of a business that would like to become a business member for DDCA.
- 5) Website/Social Media Update - Danielle

- a) Update/discussion on DDCA social media sites
- 6) Judge's Affiliation - Kristen
 - a) Recap on the 2019-20 year. Everything went smoothly and please let Kristen know if you have any questions at: oregonjacommissioner@gmail.com
- 7) Chair Report - Dave
 - a) New board member introductions
 - b) 2019-2020 Board Goals Review
 - i) The board goals were sent out via email to the membership for review. They are also posted on the website at: ddcaoregon.org
 - c) Fall Membership Meeting
 - i) We are still planning for a Fall Membership Meeting and will let the membership know as soon as more information/guidelines are known.
 - ii) A conference may be possible by Spring of 2021.
 - d) Board Meetings
 - i) All board meetings are being held via zoom
 - ii) July 8 will be the next board meeting
 - e) Board Retreat
 - i) The 2020 Board Retreat is scheduled for August 7th.
 - f) Recognition of 2020 Award Winners
 - i) Congratulations to our 2020 DDCA Award Winners!!
 - g) NDCA
 - i) Review of virtual meeting
 - ii) Information regarding judges
- 8) Category Champs - Jenn
 - a) We haven't had a school apply to host yet. If there are any schools interested, please let Jenn know. The date is December 5th. We will plan for now and things may change later due to COVID-19 guidelines.
- 9) Membership News - Marlana
 - a) Coaching positions: Sunset HS Head Coach and Lakeridge HS Assistant Coach. Open coaching positions are listed on the DDCA website.
- 10) Thunderbird - Peggy
 - a) Thank you to all that have attended Thunderbird's virtual camp! Please visit the website for any questions you may have and for more information. thunderbirddancecamp.com
- 11) 2020-21 Season - Dave/KT from OSAA
 - a) OSAA Student Activities Advisory Committee - Dave/Jenn
 - i) Current proposal of a split for 6A was not accepted and suggested a different path that does not split 6A per OSAA
 - (1) Discussion on the 6A division/adding another division to state.
 - (a) Any changes to State wouldn't take effect until the 2022-23 season.
 - (2) A new representative for the SAAC committee to the OSAA executive board has been elected but not communicated yet

- ii) Review OSAA Dance Contingency Meeting - Dave/Jenn
 - (1) Review of OSAA information sent out regarding dance including guidelines. The minutes from these meetings are posted on the OSAA website.
 - (2) KT reviewed the OSAA COVID-19 webpage.
 - (a) Dance is considered a high risk sport.
 - (b) This year will be a new normal. OSAA is hoping that dance will be competing in the fall but it will look very different in the coming year. It will depend on changing guidelines as well as each individual district.
 - (c) The goal of OSAA is to have kids start participating in September. It will be up to each individual district and the guidance on the OSAA site is truly guidance.
 - (d) There are schools that are practicing at this time if they are in a county that is in Phase 2. They are practicing in cohorts and/or pods. This is up to each individual district. OSAA has guidance: not mandates.
 - (e) Review of chain of command and where OSAA falls. For example, the Governor's office, ODE and OHA.
 - (f) All of the information on the contingency meeting as well as documents can be found at: osaa.org/contingency
 - (g) Review of possible start dates. The goal is August 17th but it could look different for each activity/sport and school.
 - (h) Review of chat questions - please visit the Q&A page on osaa.org for additional information.
 - (i) KT will be meeting with the NFHS Spirit Committee on June 28 and will have more information regarding stunting in lifts after that meeting.
 - (j) OSAA does not have all the answers. They have hope. As they get answers, they will share those with us.
 - (k) The cut off for state registration is March 6th. State is still planned for March 19-20. A virtual option could be available if there is enough time to plan for it.
 - (l) Review of phases - looking at what WIAA has put out for their guidelines.
 - (3) Potential changes for Fall in a phased approach
 - (a) Review of OSAA COVID-19 Guidelines
 - (b) Dance is considered a high risk sport
 - (4) Potential changes for State in a phase approach
 - (a) Competition structure
 - (i) Could we consider changing to a category state format for one year if the season starts late this year?

1. This was suggested as an option if we lost our fall season. Not a permanent solution to change state for the future.
2. If this happened for one year, it would need to come from the membership and presented to OSAA. OSAA has suggested they are open to it for this year if fall season doesn't happen.
3. Review of questions in chat and discussion on what it would look like for the one year.
4. More discussion on this will happen when we know more about the fall season.

12) Discussion of ideas for Fall Season - Board

- a) Shared with the membership ideas on how we can keep kids and teams engaged during fall if a fall dance season isn't able to happen. The board will further discuss and finalize details at the board retreat in August.

13) Membership Meetings

- a) Suggested that extra membership meetings take place in July and August for updates. Details will be sent to the membership regarding dates and times.

Meeting Adjourned at: 1:30pm. Next board meeting scheduled for July 8, 2020 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Board Minutes
July 8, 2020

Present (via zoom): Kristen Coverstone, Danielle Schneider, Dave McCall, Annie Ellett, Jenn Wilson, Chantel Kaaihue, BriAnne Dillard, Marlana Nunley, Amanda Estes, Roshny Martuscelli, Amanda Wilcox

Reports

- 1) Review Minutes - Marlana
 - a) Minutes were approved via email for June and sent out with the newsletter.
 - b) Spring Membership Meeting minutes were approved via email and will be sent with the July meeting minutes on the 12th.
- 2) Treasurer's Report - Jenn
 - a) Review of Revenues and Expenses
 - i) Balance as of June 30, 2020: \$87,188.15
 - ii) \$16,000 will be paid out to 2020 scholarships by August.
 - (1) Discussion on a scholarship recipient that will not be attending college in the fall.
 - (a) Motion for holding the scholarship money until the Fall of 2021 for this student: Motion: Chantel 2nd: BriAnne Approve: All Opposed: None Abstain: None - Motion passes.
 - (2) Question asked to the treasurer if the scholarship money can be directly paid to the student. No the monies are paid directly to the school that the student will be attending. Hence: scholarship.
 - b) Researching a CD for some DDCA funds has been done in the past. The payout of using a CD versus a savings account is not enough of a difference.
- 3) Judge's Affiliation Update - Kristen
 - a) Kristen is reaching out to judges and communicating the possibilities of different competition formats and what they are willing and able to do.
 - b) The JA Manual will be updated by the board retreat in August.
 - c) The position of Tech Director, training of Tech Judges and tracking of penalties for competitions will be discussed at the Board Retreat.
- 4) Membership Update - Amanda E
 - a) The membership registration for 2020-21 opened on July 1. A reminder to teams that all teams, coaches, associates, etc. must be registered by October 15, 2020. Registration will not reopen in January as it has in the past.
- 5) Chair's Report - Dave
 - a) OSAA
 - i) No updates from OSAA since the Spring Membership Meeting.

- ii) WIAA in Washington has moved all of their sport start dates back 2 weeks.
 - b) General updates regarding fall reopening
 - i) Discussion on ODE guidelines. It will be up to each district to decide how they will proceed with fall openings.
 - ii) Discussion on focusing on what we do have and how we can have a successful year even with the possibility of not being able to compete.
 - c) DDCA Competition Fees
 - i) If an event is cancelled for this year and payment is already made, will DDCA be refunding the registration fee?
 - (1) The team will be sent an email when their money for the competition has been received. If your school cancels the competition due to COVID-19 restrictions, there will be 3 options. A refund of your registration fee, holding the registration for the following year, donating it to the DDCA Scholarship Form. Competitions directors will have to reach out to the treasurer and let Jenn know what that team would like to have happen.
 - ii) If a competition is cancelled due to COVID-19 (or for any other reason) and dance teams have paid to attend, we are suggesting as best practice to refund the teams that have registered.
 - d) Event Director update - meet on August 19th one hour prior to the membership meeting. Information will be sent out in August.
 - e) Membership Meetings
 - i) July 15
 - (1) Zoom link and agenda will be sent out to the membership meeting on July 12.
 - ii) August 19
 - (1) Zoom link and agenda will be sent out in the August newsletter.
- 6) Board Retreat
 - a) Date: August 7 & 8
 - i) Topics for Discussion
 - (1) Spring Conference 2021
 - (2) Alternatives/Options for State 2021
 - (3) How to make up lost scholarship revenue
 - (a) Look at collections from Jr Champs and Pass the Hat past statements to see what revenue will need to be made up this year.
 - (b) Look at scholarship amounts for 2021 and/or how many scholarships are awarded.
 - (4) Consistency for competitions
 - (a) Review options for fall and traditional competitions.
 - (b) Review how traditional competitions are formatted since a team's highest score is used for seeding at the state

competition. Can we return to all competitions offering the same format?

- (5) Cross certification for judges
- (6) Grant funding
- (7) New state venue
 - (a) Discussions with KT at OSAA will be ongoing. The board will come up with options and alternatives to present to OSAA. OSAA will be making the final decision when a venue change is made.
- (8) Updated JA Manual
- (9) Updated DDCA Manual
- (10) JA Minutes from leadership meetings
- (11) Adherence to membership benefits
- (12) Resources/education on supporting students of color, LGBTQ and Title X.
 - (a) Discussion on adding a section to the DDCA manual and/or adding to our core values/mission statement.
 - (b) Discussion on helping coaches find resources at their school.
 - (c) Discussion on how new coaches can reach out to veteran coaches for advice.
- (13) OSAA support and OSAA Today articles
 - (a) The board will discuss again at the September board meeting.
- (14) Assigning duties to board members
 - (a) Job duties will be assigned at the board retreat.
- (15) Alternatives for fall and/or traditional competitions
 - (a) The board will discuss options for fall, traditional and the state competition with guidance from the OSAA and ODE guidelines. As more information is received, formats of competitions may change. This will be an ongoing discussion for the next several board and membership meetings.
- (16) Alternatives for All State/Scholarship auditions for 2021
 - (a) An in person option, a hybrid option and a virtual option will be discussed at retreat.
 - (b) David Douglas will be securing their building for All State and Scholarships if we are able to have hybrid or in person auditions.
- (17) Complaints made to the board
- (18) Fundraising for teams/coaching positions
 - (a) Ideas/discussion on possible ways the board can help cut costs this year for teams.

7) State 2023

- a) Possible changes
- b) Input from membership
- c) Timeline for proposals
 - i) State 2023 will be an ongoing discussion with the board and the membership throughout the year.

Meeting Adjourned at: 8:59 pm. The board work session is scheduled for August 7, 2020 at 6:00pm and August 8th at 9:00am.

Respectfully Submitted:

Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Board Retreat
August 7, 2020

Present (via zoom): Marlena Nunley, BriAnne Dillard, Danielle Schneider, Amanda Estes, Amanda Wilcox, Dave McCall, Jenn Wilson, Annie Ellett, Chantel Kaaihue, Kristen Coverstone, Roshny Martuscelli

Guest: KT Emerson

August 7, 2020 - 6:00pm

- 1) OSAA Covid Update - KT
 - a) OSAA sent out an announcement regarding sports for the 2020-21 school year.
 - b) KT and the OSAA committee are working together with the Governor regarding what certain sports can and cannot compete. KT has not received the final word that dance and cheer are able to compete yet but she is hopeful as long as dance and cheer can be reclassified as not high risk by taking out lifts, partnering and staying 6 feet apart.
 - c) The expectations are coming out soon and KT will be able to share more information.
 - d) A big question that OSAA is waiting for clarification on is schools that are starting the year with online learning. Can schools who are strictly online participate in sports and activities? That question will hopefully be answered this next week. OSAA is pushing for kids to be able to compete and participate safely even if a school is online only. Each district will have to individually decide.
 - e) Discussion on the dates of the postponed seasons for each sport/activity.
 - f) KT is working with the Dance Team Contingency group to navigate what virtual tryouts look like, if it's equitable, how it will look once teams can be in person.
 - g) Discussion about equity about teams that can practice in certain counties versus those that are not allowed at this time. Unfortunately, every county is different and each district is able to make their own decisions on what is safe as far as starting practices and teams being able to meet.
 - h) Discussion on team travel and safety measures.
 - i) The congregation of kids most likely will not be able to happen in the near future. Discussion on the roll through model of competitions ie, one team comes in, performs and then everything is cleaned up before the next team comes in.
 - j) Discussion on best practices for cleaning and what amount of cleaning would need to take place.
 - k) August 31st is the tryout date for dance and cheer but the virtual tryout model has not been approved yet. KT is hopeful that virtual tryouts will be allowed.

Each district may give each dance team a different date of when they can require tryouts. All virtual tryouts will have to be after August 31st and will be at the discretion of each district.

- l) KT has started to draft a memo to go out to dance coaches on Monday.
 - m) Discussion on changing the tech rules for this year regarding lifts, partnering and distancing. If the DDCA changed these rules for the year to enforce the OSAA and state guidelines, it may be possible for some competitions to take place.
 - n) Discussion on the format of state for 2021. The dance team contingency group has approached the idea of a category state. This would be for 2021 only and we would go back to a traditional state format in 2022.
 - o) Question on what OSAA's plan is for sporting events if students are not physically back in school until 2nd semester. This is the next phase that OSAA will be working on if this happens.
 - p) OSAA is working on getting questions from the Governor's office as soon as possible. As soon as clarification is received, OSAA will send it out to all coaches.
- 2) Assignment of Board Duties – David
- i) Review off of the organizational chart
 - (1) Discussion of board job assignments
 - (2) Discussion on the position of conference coordinator. Is this position still needed? Still looking at Spring of 2021 to have a coach conference.
- 3) Membership – Amanda
- a) Registration
 - i) There haven't been any issues/concerns so far.
 - ii) Discussion on DDCA membership/JA membership and what each payment should be voting on each issue.
 - b) Business Members
 - i) We currently don't have any business members for the 2020-21 season.
 - (1) Suggestion on reaching out to insurance agencies, health clinics, etc. Those businesses seem to be weathering the storm.
 - (2) Suggestion on offering the basic business member perks no matter what amount of money is donated for this upcoming year.
 - ii) Extension of last years membership
 - iii) Reduced cost for this year only
- 4) Complaints/issues being sent to the board – David
- a) Process for response and handling – just the chairperson

August 7th Meeting adjourned 8:05pm

August 8, 2020 - 10:00am

Portland, OR

Present: Marlena Nunley, BriAnne Dillard, Danielle Schneider, Amanda Estes, Amanda Wilcox, Dave McCall, Jenn Wilson, Annie Ellett, Chantel Kaaihue (via zoom), Kristen Coverstone, Roshny Martuscelli

- 5) Rules of the day – David
 - a) Social distancing/PPE/food/restroom
 - b) Parking Lot – issues / concerns / topics that are not part of the agenda are placed here and if we have time at the end of day we will discuss them or place them on agendas for future virtual meetings.
- 6) Clarification on Dance/Drill Season
 - i) March 29th - April 18th are the dates in the OSAA guidance of condensed seasons.
 - b) OSAA guidelines are sent out but each district is making their own decisions.
 - c) Discussion regarding support groups for sports.
- 7) Treasurer Report - Jenn
 - a) Review of Revenue and Expenses 2019-20
 - i) Current balance as of July 31, 2020 - \$87,435.06
 - ii) The JA bank account was closed and consolidated with the DDCA account.
 - iii) Review of previous 5 years of Category Championships net income
 - (1) 2015: \$8,608.09
 - (2) 2016: \$6,601.07
 - (3) 2017: \$4,284.61
 - (4) 2018: \$6,259.71
 - (5) 2019: \$3,177.96
 - iv) Review of Jr. Championship Donations from previous years.
 - v) Review of Pass the Hat Scholarship funds from previous years.
 - b) 2020-21 Budget
 - i) \$16,000 of scholarships will be paid this month.
 - ii) Review of 2020-21 proposed budget.
 - iii) Review of JA 2020-21 proposed budget.
 - (1) Motion to approve the budget for 2020-21 - Danielle 2nd:
BriAnne: All in favor: All Opposed: None Abstain: None
- 8) Grant Funding – All
 - a) Discussion on what options we should be exploring and applying for, where the funds would be delegated to and would we be able to provide grants to struggling programs.
 - b) Danielle and Roshny will work together to research and apply for grant funding.
- 9) Scholarship – Dance - All

- a) Suggestion that teams pledge a certain amount to go towards scholarships to offset losing the Pass the Hat from competitions this season.
- b) Suggestion on setting up a dance team alumni scholarship where alumni dancers can donate.
- c) Suggestion on hosting a drive in DDCA event to raise funds. Jenn, Amanda W., BriAnne will look into the options for location and date.
- d) Suggestion on a dine in night in the Salem, Eugene and Portland area on the same night. For example, a Panda Express fundraiser.
- e) Potential fundraising for Scholarships to fill revenue gaps. Can we continue these fundraisers after COVID?
- f) Discussion on adding and/or reformatting the genre's that are taught for dance scholarships. Suggestion on having the audition styles be ballet, hip hop and contemporary. We will take this to the membership at the DDCA Fall Membership Meeting for discussion
- g) Discussion on adding a solo element to the dance scholarship audition. This will be tabled for the 2021-22 season.
- h) Discussion on adding a diversity scholarship.
 - i) Roshny will look at the current dance and academic application and type up an application to bring to the board.
 - ii) Discussion on adding an adversity scholarship for next year in addition to the diversity scholarship.

10) Social Media - Dave

- a) If social media is a positive thing and is not breaking OSAA sportsmanship rules, the DDCA will not be involved in asking teams to not post on social media.
- b) The discussion will continue during the next open discussion meeting.

11) DDCA Fall Membership Meeting

- a) This will be held on October 14th from 6pm-9pm via zoom.

12) Competition format - All

- a) Discussion on what virtual judging will look like. Can it be formatted like an invitational where guest judges are brought in? For example, 3 judges plus a coach from a team judging a category and/or division.
- b) Suggestion on the judges traveling to different schools within 20 miles of teams to judge. For example, Start at Rex Putnam at 10:30, go to Clackamas at 11:30, go to Gladstone at 12:30, etc.
- c) Can we create a level playing field with certain aspects of routines?
- d) Discussion on what dance can do to present ideas to OSAA to get out of the high risk category. For example: Staying in a box formation 6 feet apart, no floor work/choreography, no lifts, no partner work.
- e) Discussion on what a category state would look like.
- f) Consistency at competitions – checklist to help
- g) How to report when there are issues? How do we utilize the Tech Judges?

- h) Format for this season in COVID 19 Section.
 - i) No stunts
 - ii) No lifts
 - iii) No body contact
 - iv) Present options to KT at OSAA regarding safety/sanitizing in regards to floorwork.
 - v) Format options under consideration:
 - (1) Entirely virtual
 - (2) Judges travel to each school
 - (3) Conference in-person competitions

13) COVID 19 – All

- a) Fall Competitions
 - i) Clarifying that the dance teams will not have any fall competitions. Dance/Drill falls in Season 2 of the OSAA condensed calendar and competitions would be able to take place in January 2021. The start date for Season 2 is 12/28/20. If teams are able to audition/practice before, December, that will be up to the individual district. The DDCA will not be sanctioning any fall competitions.
 - ii) Teams can perform at a school if it is allowed and a team wanted to host an invitational. These would be unsanctioned events and up to each individual school district.
 - iii) Virtual competitions that are not sanctioned could be a possibility if your district allows your team to get together.
- b) State 2021
 - i) Drill Down - Suggestion on dividing drill down contestants by division to maintain social distancing on the floor. How would that work with show teams who don't compete on the same night as their drill division? Can each team send 4 dancers instead of 8? Can dancers have a mask during drill down? Can coaches check off the drill down skills for each dancer they send to state? If there is prolonged exposure of over 15 minutes, drill down will have to be cut short. If state is virtual, DDCA will opt out of the drill down competition this year.
 - ii) Grand Finale - This will be a virtual video again this year. Each team can send in a clip of their own team performing the Grand Finale or a photo of the team.
 - iii) DDCA Awards - These awards will be announced virtually again on Instagram Live/Facebook Live, etc as it was done this past March. Physical awards will be mailed and/or given at the Spring Membership Meeting after State 2021. DDCA Awards includes Coach of the Year,

Lifetime, Service, Academic Scholarships, Dance Scholarships, All State medals, etc.

- iv) All State & Dance Scholarship - These will both be virtual auditions this year and the board will discuss format at the September board meeting.
- c) Timing for Routines
 - i) Can we change the timing rules across the board 1:00 minute minimum time and a maximum time of 3:30 minutes?
- d) Calendar for 2020-21
 - i) Dave will be creating a master calendar to be reviewed by the board at the September meeting.
- e) Student Activities and Advisory Committee
 - i) The meetings will take place this year in October and May. Any changes for dance/drill that need OSAA approval will have to go to the OSAA Executive board in May of 2021.
- f) Information from Dance Team Contingency Meeting
 - i) The group told OSAA at the previous meeting that the ultimate goal for dance team is a culminating event.
- g) Format for State 2021
 - i) This will be discussed at the September board meeting. Any changes to the current state format will require membership approval.
- 14) Board Goals
 - a) The goals will be posted on the website and presented to the membership at the Fall Membership Meeting.
- 15) Board Stipends
 - a) Review of Board Stipends
 - i) These will be updated in the manual.

Meeting Adjourned at: 5:00pm. Next board meeting scheduled for September 2, 2020 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Meeting Minutes
September 9, 2020
6:00pm

Present (via zoom): Marlana Nunley, BriAnne Dillard, Danielle Schneider, Amanda Heine, Amanda Wilcox, Dave McCall, Jenn Wilson, Annie Ellett, Chantel Kaaihue, Kristen Coverstone, Roshny Martuscelli

Guest: Christine Andersen

- 1) Meeting Minutes - Marlana
 - a) Minutes were approved via email and sent out in the August newsletter.
- 2) Treasurer Report - Jenn
 - a) Scholarships have been paid to the colleges
 - b) Board stipends were sent out in August
 - c) Board jackets have been ordered
 - d) Balance as of August 31, 2020: Savings: \$58,556.44 Checking: \$72,701.98
 - e) Discussion on making sure the budget is reevaluated when the DDCA Savings account is at \$50,000
- 3) Membership – Amanda/Chantell
 - a) Registration update
 - i) Reminder to coaches to make sure to register by October 15th prior to the fall membership meeting. Registration will be closed after October 15th.
 - b) Business Memberships for 2020-2021
 - i) Discussion on either reducing costs for business members or letting the business members from last year roll over to this year.
 - ii) Discussion on creating a basic package for all business members
 - iii) Chantel and Amanda will be drafting a letter for business members regarding what we can offer this year without holding events.
- 4) Scholarship Funding - All
 - a) Grant Funding options
 - i) Dave has sent emails to contacts at several banks and credit unions to apply for grants.
 - ii) Danielle and Roshny will be meeting to go through an additional list of potential grants for DDCA Scholarships
 - b) Fundraisers by board
 - i) Kona Ice Fundraiser
 - (1) Locations need to be secured throughout Oregon and hopefully they can be set up on the same day/time so DDCA can get the word out to go and support the DDCA Scholarship fund.
 - (2) Possible dates would be September 25th & 26th

- ii) Possible drive in movie night
 - (1) Amanda W will be contacting people this week to check into how we can do this
 - c) Alumni donation online event
 - i) Scholarship drive through social media with the goal of raising enough for 2 full scholarships. Suggested date on December 1st; Giving Tuesday. Danielle will be working on this to discuss with the membership at the October meeting.
- 5) Scholarships - Roshny
- a) Format change of dance styles: ballet, contemporary, hip hop
 - i) Discuss with membership at the fall meeting in October
 - b) 2021-2022 Scholarship format
 - i) Adding solos
 - (1) This will be discussed at the membership meeting in the Spring since it was suggested for the following year and not this upcoming season
 - c) Diversity Scholarship discussion - Roshny is working on the criteria for this season.
 - d) Adversity Scholarship discussion - possibly add this for the 2021-2022 season
- 6) All State - Marlana
- a) Lisa is scheduled to choreograph for All State. She will send a final video by October 17th.
 - b) Instructions for virtual All State
 - i) Marlana will be giving a format/timeline/instructions to the board in October.
- 7) Drill Down - Marlana/BriAnne
- a) Discussion on 2020-21 Drill Down
 - i) At this time, drill down isn't possible with the COVID guidelines. If competitions are able to be held in person, drill down will continue as normal.
 - ii) Discussion on posting drill down videos for dancers online.
- 8) Judges Affiliation - Kristen/Christine
- a) Tech rules in regards to scoresheets
 - i) NFHS has not come up with hard and fast rules regarding COVID guidance
 - ii) Discussion on the what the role of the Tech Judges will be
 - (1) The coaches will need to be responsible for making sure their dancers are staying 6 feet apart and following the rules. If there is a blatant violation of being socially distant, can the Athletic Directors be notified instead of handing out penalties at competitions?
 - (2) Discussion on changing the Tech scoresheet from a point deduction to a communication process.
 - (3) If a team repeats the same offense after being communicated with at a prior competition, will this be communicated to the

school's Athletic Director a second time or will the Tech Judges need to give a penalty/disqualification?

- iii) Discussion on masks
 - (1) If a team chooses to wear masks during their routine with safety in mind, will a team be given a penalty if a mask falls off of a dancer? General consensus is that no penalty will be given because coaches will be trying to keep their kids safe. Please secure face coverings so there isn't a chance of a dancer slipping if a mask does fall off
- iv) Discussion on timing
 - (1) Minimum 1:00/Maximum 3:30 for 2021
 - (a) With the changing nature of COVID guidelines, we want to be aware that some teams can begin practices and then be told later that everything has to shut down again for a certain period of time. If a team isn't allowed to practice until the end of February, a minimum time of 1 minute would still be feasible for that team to put out a routine for State
- v) Discussion on props/floors
 - (1) Props would need to be sanitized prior to performance and sanitized following performance
 - (2) The concern over floors is the close proximity of dancers when they pull out the floor and when they fold the floor. Show teams need to be aware and find another way so dancers can maintain social distance.
- vi) Discussion on tumbling/stunting
 - (1) Level 1 tumbling is still acceptable but nothing beyond that.
 - (2) Everything related to stunting would be removed. Stunting will not be allowed this year.
- b) JA Manual Review
 - i) The manual is ready and Kristen is making edits from notes that were sent to her.
- 9) Communications - Danielle/Amanda W/BriAnne
 - a) No updates to report
- 10) Chair's Report - Dave
 - a) Manual Review
 - i) The manual has been updated and is ready to be approved by the membership at the Fall Meeting.
 - b) OSAA Update
 - i) Nothing new to report
 - c) Board updates regarding COVID guidelines
 - i) Discussion on what different districts/teams are allowed to do at this time.
 - d) Competitions for 2020-2021
 - i) Competitions are canceled September-December

- ii) First competition will hopefully be in January
 - (1) How many competitions are possible/realistic
 - (a) Suggestion of 4 competition weekends total prior to state
 - (b) Review of timeline calendar - suggestions on possible changes as far as the amount of time between competitions.
 - (2) Discuss type of competitions: should they be regional only?
 - iii) Competition Format Options Discussions - This will be discussed at length throughout the year and at both membership meetings and board meetings.
 - (1) Option A - As usual format
 - (2) Option B - Team/Judges only
 - (3) Option C - Team only with judges traveling
 - (4) Option D - Virtual
 - iv) Discussion on Judge staffing
 - v) Discussion on having an option for teams/dancers that can't get together or compete. For example, a virtual class or challenge.
 - vi) Discussion on having a DDCA 'event' for each month including challenges, All State/Scholarships etc.
 - vii) Discussion if we should continue pursuing a category style state for this year only
- 11) State Proposal for 2023 - Timing
- a) Discussion and timeline of when proposal would need to be submitted.
 - b) A draft for the proposal would need to be out to the membership by the Spring Membership meeting.
 - c) Asking for membership input at the Spring Meeting by developing focus groups.
 - d) Dave will put together a document of what has been discussed with OSAA and what will/can be considered for the proposal.
- 12) DDCA Fall Membership Meeting - Discussion Points
- a) Dance Scholarship Format
 - b) OSAA Updates from KT and Board
 - c) Timing change for State 2021
 - d) Competition Weekends
 - e) All State Format
 - f) Grand Finale video
 - g) Drill Down
 - h) State 2023 proposal

Meeting Adjourned at: 9:00pm. Next board meeting is scheduled for October 7, 2020 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Meeting Minutes
October 7, 2020
6:00pm

Present (via zoom): Marlena Nunley, BriAnne Dillard, Danielle Schneider, Amanda Heine, Amanda Wilcox, Dave McCall, Jenn Wilson, Chantel Kaaihue, Kristen Coverstone, Roshny Martuscelli

Absent: Annie Ellett

- 1) Meeting Minutes - Marlena
 - a) Minutes were approved via email and sent out in the September newsletter.
- 2) Treasurer Report - Jenn
 - a) Balance as of September 30, 2020
 - i) Checking: \$13,416.26
 - ii) Savings: \$58,557.39
 - b) Board jackets are being finished for new board members
- 3) Membership – Amanda/Chantel
 - a) Registration update
 - i) Teams are able to register at this time without paying. We understand that teams may not have access to getting funds from their school but if your team is not registered, you won't receive monthly newsletters. Please register your team as soon as possible!
 - b) Business Memberships for 2020-2021
 - i) Discussion on what business members will be offered based on what their donation is to DDCA. We will be sending out business members an updated letter next week.
- 4) Grant Funding - All
 - a) Kona Ice has been postponed for the time being
- 5) Scholarships - Roshny
 - a) Format change of dance styles: ballet, contemporary, hip hop
 - b) Diversity Scholarship
 - i) Discussion and review of Diversity Scholarship application. Roshny will present this at the fall membership meeting.
- 6) All State - Marlena
 - a) Discussion on format for virtual All State.
- 7) Judges Affiliation - Kristen
 - a) Discussion on DDCA Challenges
 - i) These will be postponed for now
 - (1) Discussion on utilizing the All State scoresheet for this format
- 8) Communications - Danielle/Amanda W/BriAnne
 - a) Website
 - b) Social Media

- c) OSAA Roundup Newsletter
 - d) Giving Tuesday
 - i) Discussion and outline of Giving Tuesday event for scholarships. Assigning duties to board members for the timeline to make the effort successful for raising scholarship monies for the 2021 year.
- 9) Chair's Report - Dave
- a) Manual Review
 - i) This will be discussed at the Fall Membership Meeting
 - b) OSAA Update
 - i) Tumbling was clarified with OSAA
 - ii) Dave shared the DDCA calendar with KT
 - iii) Discussion on format of culminating events
 - (1) Discussion on regional events and what that would look like.
 - (i) Danielle will discussing the format at the Fall Meeting
 - iv) Board updates regarding COVID guidelines
 - (1) The dance contingency meeting met with OSAA and reiterated the guidelines/rules regarding stunts/lifts/body contact...it's not allowed in case you forgot. Wear your masks.
 - c) Review Calendar
 - i) DDCA Challenges
 - ii) Dave will send this out and will share at the Fall Meeting
 - d) Competitions formats for 2020-2021
 - i) Option A - As usual format
 - ii) Option B - Team only with judges traveling
 - iii) Option C - Virtual
- 10) State Proposal for 2023 - Timing
- 11) DDCA Fall Membership Meeting - Discussion Points
- a) Dance Scholarship Format
 - b) OSAA Updates from KT and Board
 - c) Timing change for State 2021
 - d) Competition Weekends
 - e) All State Format
 - f) Grand Finale video
 - g) Drill Down
 - h) State 2023 proposal

Meeting Adjourned at: 8:35pm. Next board meeting is scheduled for November 4, 2020 at 6:00pm.

Respectfully Submitted:
 Marlena Nunley; DDCA Secretary



Dance and Drill Coaches Association Fall Membership Meeting
Wednesday, October 14th, 2020
Via Zoom, 6:00 PM

Teams Present: Sheldon, Next Step Dance, Gresham, Astoria, Valley Catholic, Canby, Sandy, Lakeridge, Willamette, Stayton, Glencoe, Marshfield, Reynolds, Sweet Home, Barlow, Mountainside, Banks, Parkrose, Tualatin, Clackamas, Liberty, Lake Oswego, Wilsonville, Sprague, Scappoose HS, MS, Youth, Century, Lebanon, Sunset, West Linn, Philomath, Crook County, Legacy Dance Company, Lincoln, Centennial, Thurston, Tigard, North Eugene, David Douglas, Rex Putnam

- 1) Welcome – David
- 2) Roll Call - Amanda
- 3) Review Spring Meeting Minutes – Marlena
 - a) Motion to approve the Spring Membership Meeting Minutes: Liisa - Century 2nd: Hayley - Lake Oswego All In Favor: All Opposed: None Abstain: None
- 4) Treasurer's Report – Jenn
 - a) Balance review
 - i) Checking: \$13,416.26
 - ii) Savings: \$58,557.39
 - b) Monies will be moved from checking to savings. If the DDCA savings account reflects \$50,000, spending will be put on hold until revenue comes in.
- 5) Membership Registration – Amanda H. / Chantel
 - a) Membership
 - i) 55 teams registered so far
 - ii) Please remember to register your team at this time with individual emails for each staff member. No payment is needed at this time.
 - iii) Please email Amanda H after October 14th if you need to register additional staff members.
 - b) Business Membership
 - i) Please contact Amanda H or Chantel for information on business memberships. The flat rate for this season is \$200.00
- 6) Fundraising

Minutes Recorded by Marlena Nunley, Board Secretary

- a) Grants and Fundraising - Roshny/Danielle
 - i) Please reach out if you know a company that works with grants for nonprofits and would be interested.
- b) Giving Tuesday - Alumni Scholarship – Danielle
 - i) You can support the DDCA through Amazon Smiles now and all funds received will be put towards our scholarship fund.
 - ii) December 1st is Giving Tuesday this year and our goal is to raise \$4,000 to go towards scholarships. The board will be doing social media posts and would love for the membership to reach out to alumni and their communities to get the word out and still fund scholarships for 2021.
 - iii) If you happen to work for a company that does matching donations such as Nike, they have forms that you can fill out so the donation can be matched. If you need assistance with paperwork, please reach out to Danielle.

7) Dance Scholarships - Roshny

- i) Diversity Scholarship - Roshny
 - (1) Review of criteria for scholarship
- ii) Change – Ballet / Contemporary / Hip Hop
- iii) Virtual

8) All State – Marlana

- i) Review of registration process for virtual All State
- ii) Dates:
 - (1) Registration sent in November
 - (2) All State Audition Numbers sent to dancers and coaches in December
 - (3) January 11th: All State Audition video posted to DDCA website
 - (4) January 16th: All State Audition videos uploaded to DropBox
 - (5) January 17th: All State Audition Day
 - (6) Announcement of All State Team: TBD
 - (a) Please note that these dates are subject to change and are tentative at this moment.

9) Judges Affiliation Report – Kristen

- a) Training for this year and changes to scoresheet
 - i) Review of tech rules in regards to COVID guidelines regarding stunting/lifts/body contact
 - (1) If a team does not follow the NFHS/OSAA/COVID guideline rules during a performance, the first offense would be to email the AD and coach of that school. The second offense would be a disqualification until the infraction is fixed.
 - ii) If a team chooses to wear masks and one falls off, the team should do their best to pick

up the mask but will not be penalized.

10) Communications Report – Danielle / BriAnne / Amanda W

- a) Website/Social Media Update

11) Chair Report – David

- a) OSAA Update

- i) Update from KT
- ii) Review how to find information on OSAA site regarding COVID
- iii) Dance Contingency Meeting Update
- iv) Review Season dates per OSAA timeline
- v) Review meaning of culminating event
- vi) Reminder changes are for one year only

- b) DDCA Calendar for 2021

- i) Discussion of calendar and weekends blocked out for events. This calendar was also sent out in the most recent membership email
- ii) DDCA November Challenges

(1) Discussion on possibly creating different events for the fall to keep dance teams and kids engaged and looking forward to something fun.

- c) Competition Format

- i) Option A – Per normal
- ii) Option B – Team only / Traveling judges
- iii) Option C – Virtual

- d) Change to timing – 1 minute minimum to 3:30 maximum for all divisions (includes performance time for show)

- e) Culminating event

- i) How do we feel about banners? Like way back in the old days? Excellent, Superior, Pretty Cool, You Tried, Go Home And Practice More - Peggy S.
- ii) State will most likely not be at the Coliseum this year and may be held at a high school or be formatted such as a regional event depending on what the guidelines are at the time.
- iii) Dates would be April 12-18th
- iv) Review of regional options

(1) Option 1 review - Teams in their region would compete at a school in that region. Show and dance drill would not be separated for a regional format but classifications would stay together.

(2) Option 2 review - judges traveling to different schools to judge individual teams in their own gym

- (a) The decision for these options would have to be made by December per OSAA.

f) Category culminating event discussion

i) Would teams be able to compete in multiple divisions for this year?

(1) This could be a possibility to have teams compete in multiple divisions. Will discuss with OSAA for clarification/guidance on how many each team could compete in.

(2) What would it look like for judging if judges will be traveling for a category style event?

(a) There would most likely still be a regional format even if category state happened.

(b) Judges may not all be judging the same team. For example: a different set of judges could be judging Jazz while a different set could be judging Contemporary. If a team is in both those categories, they could end up with multiple judges.

(c) Discussion on equity of category state if teams are not able to meet until late December/January this year. Will one team be able to compete in 3 routines and another team be lucky to compete in 1 routine?

(i) Discussion on how it can keep kids engaged even if only 1 routine is possible for certain teams.

(ii) Discussion on breaking down categories and divisions and trophies that OSAA would be willing to award.

(iii) Timing for State: 1 minute minimum and 3:30 minutes maximum for this year only

g) Grand Finale Video - Chantel/BJ

i) Chantel did an excellent job putting together the video last year! We are hoping BJ can assist with the final product this year!

h) Drill Down – Cancelled for the season

i) Focus Group for 2023 State Changes

i) This will be discussed throughout the year and finalized by the Spring Membership meeting. We want to make sure any changes that are made are discussed by the membership and submitted to OSAA in a timely manner.

Meeting Adjourned at: 8:25pm. Next board meeting is scheduled for November 4, 2020 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Minutes Recorded by Marlena Nunley, Board Secretary

Dance and Drill Coaches Association
Meeting Minutes
December 2, 2020
6:00pm

Present (via zoom): Marlena Nunley, Danielle Schneider, Amanda Heine, Amanda Wilcox, Dave McCall, Chantel Kaaihue, Kristen Coverstone, Roshny Martuscelli, Annie Ellett

Absent: Jenn Wilson, BriAnne Dillard

- 1) Meeting Minutes - Marlena
 - a) Minutes were approved via email and sent out in the November newsletter.
- 2) Treasurer Report - Jenn
 - a) Balance as of November 30, 2020
 - i) \$74,443.87
- 3) Membership – Amanda/Chantel
 - a) Membership Fees
 - i) All team membership fees should be received no later than January 4th. Teams that have dancers registered for All State must have their fees paid so they will be able to participate in the audition. All teams will need to have their membership fees paid before they attend competitions that will begin in February.
 - b) Business Memberships for 2020-2021
- 4) Grant Funding - All
 - a) Giving Tuesday update
 - i) \$1,900 has been raised so far not including amounts that will be paid via check.
 - ii) Notes on future fundraisers regarding facebook post boosts.
 - iii) Look at ways to get the word out to membership that doesn't necessarily include just constant contact.
 - iv) Suggest possibly doing this type of fundraiser bi-annually
 - v) Suggestion of using a QR code for DDCA at future competitions to possibly replace the 'Pass the Hat' fundraiser.
 - b) Discussion on Grants and applying
 - i) We need to possibly track metrics on kids regarding diversity/equity. This will help with our applications in the future. A way to do that would be to collect information from coaches for statistical purposes.
- 5) Scholarships - Roshny
 - a) Dance/Academic Applications
 - i) Applications have been sent to the membership and posted on the website. Dance applications are due with a postmark of December 21st and Academic applications are due with a postmark of February 16th.
 - b) Diversity Scholarship Application

- i) The application has been sent to the membership and posted on the website. Applications are due with a postmark of February 16th.
 - c) Roshny is reaching out to schedule the dance scholarship instructors/judges for January.
 - i) Discussion on the date for dance scholarship auditions.
 - (1) Can they be moved to another date?
 - (2) Can the video be posted earlier than a week before?
 - (a) Concern about the dancers learning, recording and uploading the same weekend as All State.
 - (b) Motion that the Dance Scholarship learning video be posted on January 4th and the videos are due for review on January 9th. 2nd: Amanda W. All in Favor: 8 Opposed: 0 Abstain: 0 Motion passes.
 - d) Discussion on payment for dance scholarship applications
 - e) Discussion on payscale for dance scholarship judges versus All State judges. This is something the board should look at during retreat next year. Dance choreographers/judges will be paid \$400 each this year.
 - f) Roshny has secured a donor for the first DDCA Diversity & Excellence Scholarship for 2021! \$1,000 is being sent to the DDCA. Thank you Roshny!!
- 6) All State - Marlana
 - a) All State registration was sent out to the membership. Registration will close on December 18th.
 - b) Kristen and Marlana are in the process of contacting judges and discussing the format for judges.
 - i) Option A: Judges for each classification will meet in a zoom meeting and watch videos together and enter their scores in a shared spreadsheet.
 - ii) Option B: Judges will be able to view each video on their own time with an agreed upon deadline and enter their scores in a shared spreadsheet.
 - iii) A separate DropBox folder will need to be set up by the first week of January to be able to share the link so dancers can upload their videos.
- 7) Awards - Annie
 - a) Discussion on COTY and Assistant COTY buttons to honor past winners.
 - b) Discussion on still awarding a COTY and Assistant COTY for 2021.
 - i) The board would still like to award these for 2021. The email for nominations will be sent after the Winter Membership Meeting.
 - c) Discussion on Lifetime Achievement Award
 - i) Can a person that has won COTY more than once then be eligible for the Lifetime Achievement Award? Once someone has received the Lifetime Award, can they then be eligible for a new Hall of Fame Award?
- 8) Judges Affiliation Report - Kristen
 - a) Nothing new to report.
- 9) Communications - Danielle/Amanda W/BriAnne
 - i) Website

- (1) When we receive new business members, Chantel will contact Danielle so they can get posted on the website.
 - ii) Social Media
 - (1) Amanda W has created Feature Friday for dance teams. The board and the JA will be featured first and then she will be reaching out to teams to feature.
 - iii) OSAA Roundup Newsletter
 - (1) Nothing to report
- 10) Chair's Report - Dave
 - a) OSAA/SAAC Updates
 - i) Nothing to report
 - ii) Teams need to visit osaa.org/covid for the most updated information as well as speaking to their school athletic director as each district can have different restrictions and rules in place.
 - b) Review of changes for this year including the addition of the Diversity and Excellence Scholarship.
 - c) November/December challenges
 - i) This was well attended and received and a lot of fun for the board to judge!
 - ii) Idea for the next challenge is either one or two 8 count turn sequences.
 - d) Competition Format
 - i) Review of format according to membership survey votes/meetings/forums.
 - ii) Dave will be finalizing the competition format document and it will be sent to the membership in January.
 - iii) Dave and Kristen reviewed questions regarding competition format.
 - (1) Some topics covered included pay scale, mileage for judges, meals. Is it a possibility of having a flat fee that includes all of these items?
 - (2) Discussion on team entry fees for culminating events.
 - (a) Suggestion that teams must have their membership fee paid as well as requiring an entry fee for culminating events at \$200.
 - (i) Can we put a process in place for teams that have a hardship and cannot pay these amounts? What would this process look like?
 - (3) Review of competition calendar
 - (a) Discussion on timeline and dates to start. Suggested February 20th and include a virtual Judge's Challenge during some of the weekends in February.
 - (b) March 13th and April 10th should be added into the competition calendar to give all schools the best chance to compete.
 - (c) February 27th - start date is the decision made for the official competition start date.

- (d) Discussion on judging pool and possible availability for this year.
 - (i) Every weekend will try to be staffed with the exception of the weekend of Spring Break.
Kristen will let us know at the next meeting.
- (e) Discussion on Jr Teams competing in the culminating events for 2021. How many teams do we think will want to compete? The teams will need to be added to the regional map.

11) Added to the agenda for the next board meeting: State Proposal for 2023 - Timeline

- a) Assign people to start the process
- b) Board options to discuss, develop and present to the membership
- c) Draft of proposal prior to the Spring membership meeting
- d) Review information, input and create final draft at 2021 Board retreat
- e) Finalize proposal for a membership vote for the 2021 Fall membership meeting
- f) Present to SAAC Fall meeting for approval
- g) Send to OSAA State Committee for review and approval - once approved, the proposal will be implemented for 2023

Meeting Adjourned at: 9:00pm. Next board meeting is scheduled for January 6, 2021 at 6:00pm.

Respectfully Submitted:
Marlena Nunley; DDCA Secretary

Dance and Drill Coaches Association
Meeting Minutes
November 4, 2020
6:00pm

Present (via zoom): Marlena Nunley, BriAnne Dillard, Danielle Schneider, Amanda Heine, Amanda Wilcox, Dave McCall, Jenn Wilson, Chantel Kaaihue, Kristen Coverstone, Roshny Martuscelli, Annie Ellett

- 1) Meeting Minutes - Marlena
 - a) Minutes were approved via email and sent out in the October newsletter.
- 2) Treasurer Report - Jenn
 - a) Balance as of October 31, 2020
 - i) \$74, 574.78
- 3) Membership – Amanda/Chantel
 - a) Registration update
 - i) Registration has closed. If a team needs to register or register a new staff member, please reach out to Amanda.
 - b) Business Memberships for 2020-2021
 - i) Chantel will be sending out letters to Business members this week. We don't have any business members at this time.
- 4) Grant Funding - All
 - a) Giving Tuesday
 - i) Graphics have been put together and our first social media post was sent out. Videos are being worked on. Teams please share as much as possible to get the word out! A QR code will be sent out in the next newsletter for teams to share!
(1) Suggest that teams send out to alumni members!
- 5) Scholarships - Roshny
 - a) Dance/Academic Applications
 - i) These will be updated and sent out with the November newsletter.
 - b) Diversity Scholarship Application
 - i) The final edits will be made this week and sent out in the November newsletter.
- 6) All State - Marlena
 - a) Discussion on format
 - i) Registration will be going out in the November newsletter. All State will take place on MLK weekend in January.
- 7) Judges Affiliation - Kristen
 - a) Discussion on possible in person format/culminating events.
- 8) Awards - Annie
 - a) Discussion on how the board will be giving out awards this year.
 - i) Instead of giving out COTY/Service awards this year, suggested that past COTY/Service Award winners be honored with pins.
 - b) Discussion on Lifetime awards.

- c) Discussion on adding an award for judges that the board/JALT would give out.
- 9) Communications - Danielle/Amanda W/BriAnne
 - i) No updates. Reminder to share posts about Giving Tuesday on Social Media outlets!
- 10) Chair's Report - Dave
 - a) OSAA/SAAC Updates
 - i) Timing change was discussed. Minimum 1 minute/Maximum 3:30
 - ii) Drill Down has been canceled for this season.
 - iii) Ranking vs Trophy was discussed
 - iv) Regional format was discussed for OSAA activities
 - v) Culminating event was discussed. The chances of a State championship event are slim this season.
 - b) Covid Updates from schools
 - i) More schools are slowly able to have tryouts/practice either virtually or in pods.
 - c) Review of changes for this year
 - i) Dave will work on bullet points so we will have a quick reference for coaches to look at on the website.
 - d) Calendar for the year
 - i) Roshny is working on uploading the calendar to the website.
 - e) November/December challenges
 - i) Discussion on what this will look like.
 - (1) This will be open to all dancers
 - (a) 30 seconds/approx five 8 counts (TikTok type challenge) where kids tag DDCA on social media and get creative on their own
 - (b) Discussion on breaking down the styles into jazz/hip hop/contemporary where the music is chosen
 - (c) Another option could be a skills check challenge to submit
 - (d) Both options could be switched up to where the music is chosen for the dancers or an option where the dancers pick the music.
 - (i) Team option and an individual option seems to be the option that makes the most sense logistically.
 - f) Competition Format
 - i) Results of Survey(s)
 - (1) Ranking vs Trophy was sent out to the membership. Ranking won in the first vote.
 - (2) 1 routine vs Multiple routines. Multiple routines won in this vote.
 - g) Dates for culminating events
 - h) Competition Format
 - i) Option A: Team only/traveling judges

(1) This will be the first way we will plan for competitions. If this option can't happen, we will have a virtual option only. Dave will be drafting a proposal for the membership.

ii) Option B: Virtual

i) Discussion on Regions

11) State Proposal for 2023

a) Discuss timeline for proposal to present by Spring Membership Meeting - this will be discussed at the December board meeting.

Meeting Adjourned at: 8:09pm. Next board meeting is scheduled for December 2, 2020 at 6:00pm.

Respectfully Submitted:

Marlena Nunley; DDCA Secretary