

**Dance and Drill Coaches Association  
Board of Directors Meeting Agenda  
Sunday, December 3, 2023  
Brix Tavern (Tualatin), 10:00am to 1:00pm**

Welcome & Call Meeting to Order – Danielle

In attendance: Danielle, Roshny, James, Erika, Ally, Elle, Mackenzie, Coral, Karalee

- Consent Agenda (*3 Minutes*)
  - November Meeting Minutes – Mackenzie
    - *Approved via band.*
  
- Business (*2 hours; 20 minutes*)
  - Membership Updates – Elle
    - Number of current registered members & vendors
    - Unpaid Memberships Dues & Late fees
  - Treasurer Report – Ally
    - 23-24 Budget to Actuals – November updates to be emailed
    - Unpaid Fee tracking
    - Tracking All State Payments
  - DDCA Invite – Danielle
    - Friday Set-up
      - *Ally, Karalee, Danielle, Elle*
      - *Trophies 5:30/6PM from Erika's moms*
    - Saturday Duties
      - *Danielle will assign duties*
      - *Board onsite at 6:30 AM*
    - Printed Items
      - *Floor practice, doors, workers - not planning to print for coaches*
    - Personnel Payments
      - *Music - \$200 each, total \$400*
      - *Drill down caller - \$75 each, total \$150*
    - Winter Raffle – James
      - *QR code and posters*
      - *Drawing at 3 PM, no confetti*
      - *Announcement in the third round*
  - January Meeting Date – Danielle
    - *10 AM - 1 PM on 1/4/2024, location TBD*
  - All State - Liissa
    - Written update
      - *Registration numbers are low. Board will follow up with their team lists to remind them of the deadline. (Dec. 15th)*
    - Video Audition Proposal
      - *Discussion surrounding proposal from Liisa*
      - *Karalee motions to not approve virtual auditions for all state, Coral seconds - 6 in favor, 2 opposed, 1 abstain*
  - DDCA Conference Committee Update – Karalee
    - *How do we increase attendance: Incentives? Donations that could be raffled off?*

- *Vendor and vendor level discussion.*
      - *Conference only sponsor at a lower price (\$100)*
      - *Plus Level - \$350*
      - *Executive - \$500*
      - *Coral motions to approve these, Ally seconds - 9 in favor, 0 opposed, 0 abstain*
  - o JA Update – Roshny
    - *Large pool of interns looking to go into tech and med/tab. Performance Judge intern application will open up again in January.*
    - Judge Qualification Criteria Review
      - *Need to revise wording in the manual regarding the intern process.*
      - *Proposing: 18 years of age and three years of non-association with your school. An exception can be made by the DDCA Board by the recommendation on the JALT.*
      - *JA motions to accept this change, Karalee seconds - 9 in favor, 0 opposed, 0 abstain*
  - o DDCA Scholarships – Roshny
    - *Diversity Excellence & Academic Scholarship opening/closing date*
    - *Will be determined soon.*
  - o Winter Meeting Agenda – Danielle
  - o Coach Award Process for 2024 – Elle/Danielle
    - *Keep similar timeline*
    - *Awarded at Spring Meeting, nominees will be announced at State*
  - o Scholar Athlete - Ally/Danielle
    - *Opens in February*
  - o Fill Open Board roles – Danielle
    - *Chair-Elect*
  - o State 2025 – Danielle
    - *Open Division - kick most likely going away*
      - *Discussed potential if a division does not yield 5 at state*
    - *Three routines*
      - *Discussion surrounding potential proposals to the membership.*
  - o Jr. Team Liaison Update – Erika & Coral
  - o *Board discussed a competition concern and will follow up with the competition directly. Due to a sanctioning issue, the Board voted to suspend a competition for two years. Coral motions, Mackenzie seconded - 9 in favor, 0 opposed, 0 abstain*
- Tabled Agenda Items
  - o Jr. Team Membership Fee – Erika & Coral
  - o DDCA Manual Updates
  - o Hour-A-Thon Fundraiser supporting the DDCA
  - o Outstanding OSAA Discussion Items
    - *Awards Presentation Timing*
    - *Culturally Inclusive Category*
- Board Growth – Resume in January
  - o DDCA Manual Review ([Section 4, page 20](#); [Section 5, page 22](#)) – Danielle

- o Goal Review ([link](#)) – Danielle

Reminders & Next Meeting Dates:

- Connect monthly with your call lists
- Please be saving documents in the DDCA's Google Drive
- Next Board Meeting – January 7th at West Linn High School