

Dance and Drill Coaches Association of Oregon
Meeting Minutes
May 31, 2022
6:30pm

Present: Hayley DuLong, Coral Burgess, Erika Myrick, Danielle Schneider, James Healey, Chantel Stevens, Amanda Wilcox, Kristen Coverstone, Roshny Martuscelli, Dave McCall

Not Present: BriAnne Hollett

- 1) Motion from Amanda to approve the Consent Agenda Items. Seconded by Dave.
 - a) All in favor. Motion Passed.
- 2) **CONSENT AGENDA:**
 - a) Meeting Minutes - Hayley
 - i) Minutes were approved via email and sent out in the May newsletter.
 - b) Treasurer's Report- BriAnne
 - i) Current balance: \$90,356.82
 - c) OSAA Activities Advisory Committee Report - Dave & Amanda
 - i) Update provided to the AAC on the new state proposal passing
 - (1) New location
 - (2) Local Competitions Update
 - (3) Additional Details regarding how to changes our season
 - d) Membership Update - Chantel
 - i) High School Teams Registered: 15
 - ii) Business Members Registered: 3
 - (1) Rip City Popcorn
 - (2) NW Dance Company
 - (3) On Location Photography
 - e) Competition Scheduling Update - Danielle
 - i) 2022-2023 Event Applications have been received from (as of 5.28.22):
 - (1) Canby
 - (2) Clackamas
 - (3) David Douglas
 - (4) Gladstone
 - (5) Gresham
 - (6) Nelson
 - (7) Parkrose
 - (8) Pendleton
 - (9) Rex Putnam
 - (10) Reynolds
 - (11) Tigard
 - (12) West Linn
 - ii) 21 Competition Dates are available, including the DDCA Championship.
 - f) Penalty Review Process - Kristen
 - i) Spoke to Christine Anderson about the Checks & Balances Proposal. Christine to reply soon with updates.

- g) Penalty Value Proposal - Hayley
 - i) Additional Details needed for review before update.
 - h) Board Call Lists - Dave
 - i) Dave presented Membership Call Lists to the Board. Split geographically and equally between all board members.
 - ii) Call List reasoning: to promote information throughout the year, new coach liaisons, reminders, etc.
- 3) **OLD BUSINESS:**
- a) Business Member Benefits 22-23 - Chantel, Dave, & James
 - i) Current Benefits: Social Media Shoutouts, Logo on Website, Newsletter Logos, Spreadsheet of our membership, opportunities to showcase at DDCA events.
 - ii) Adjusted to \$250 fee for business memberships to align with membership fees.
 - b) Membership Fees: Suggested to put generic invoice on website for members to utilize for bookkeepers to pay Membership Fees.
 - i) \$250 (Initial Cost, covering 3 coaches)
 - ii) \$270 (Initial Fee + 1 Coach)
 - iii) \$290 (Initial Fee + 2 Coaches)
 - c) Fall Conference Location & Costs:
 - i) Venues are expensive, leaning toward Tigard High School for the prime location to save on costs.
 - ii) Discussion on costs for the Fall Conference.
 - (1) \$125-\$150 per coach fee discussed: Funds would cover speakers, food/beverages, space, and after-party venue. Extra funds will be directed to scholarships.
 - (2) First Year Coach discount discussed.
 - iii) Catering: Local Catering has been contacted to provide food/beverages for a discount.
 - iv) 1-Day Event
 - v) After-Party space potentially available. Dave will publish all details in the Board Band page in the next month.
- 4) **NEW BUSINESS:**
- a) Competition Scheduling & Sanctioning Process Handbook
 - i) Sanctioning Process Changes:
 - (1) Removing JA reference as the sanctioning process is a DDCA Board responsibility.
 - (2) All competitions need to follow the same rubric to ensure that we provide an opportunity for teams to qualify their state routine(s):
 - (a) Offering all categories
 - (b) Offering all divisions
 - (3) Season Fines: Originally based on whether it was in the Traditional Season (per team) vs. Category Season (per performance). Updated to one set fee of \$300 per performance.

(4) DELETED from Handbook:

- (a) A Member School may host DDCA Sanctioned Competition if: Previous year's evaluation satisfies JA Requirements
- (b) The Judges Director, Tabulator, Performance Judges, Technical Judges and Media and Tabulation Specialist must be identified on the sanctioning checklist.
- (c) The Competition Director must acknowledge that all of the required pages have been included in the competition program on the sanctioning checklist

(5) Handbook UPDATES:

- (a) Funds from the competitions' Scholarship fundraising effort must be received by the DDCA Treasurer FIVE WEEKS after the event.
- (b) Local competitions will contract all their judging personnel through the DDCA Judges' Affiliation, including one Judges' DirectorHead Judge, one Tabulator, one Information Technician, and **AT LEAST ONE** Technical judge. Local competitions will contract a **minimum of three performance judges or a maximum of 6.**
- (c) Competition dates will be awarded based upon the following criteria:
 - (i) Hosting school must be in good standing with DDCA
 - (ii) Location
 - (iii) Date application was submitted
 - (iv) Date of last year's event
 - 1. REMOVED:
 - a. Evaluation Score
 - b. Date registration fee was received
 - c. Number of years the school has hosted
 - d) ADJUSTED: Competition standing
 - (i) Great, Good Standing- Eligible to host
 - (ii) Okay Standing - On probation
 - (iii) Poor Standing - Not eligible to host

b) RULES:

i) Local Competitions:

(1) UPDATED:

- (a) Local Competitions held between November and the DDCA Championship may offer the following styles: Contemporary, Modern, Hip Hop, Novelty, Show, Pom, Kick, and Jazz. Local competitions held after the DDCA

Championship and the first weekend in March may offer the following styles: Traditional (contemporary/lyrical/modern), Show (includes Novelty), Pom, Kick, Hip Hop, and Jazz.

(b) PER OSAA RULING: Contemporary, Modern, Novelty & Show will need to regualify for state once the divisions are combined to Traditional and Show after the DDCA Championship.

(i) Reminder: Every team gets 1 routine that automatically qualifies. The second routine would need to qualify at a sanctioned event.

(c) Discussion on how we educate coaches on this new structure and make the process as clear as possible.

(d) Discussion on the pros and cons of having adjusted categories before the DDCA Championships.

(e) MOTION from Dave to move forward with the DDCA category opportunities between November - DDCA Championships and will only provide State Categories post DDCA Championships. Amanda Seconded.

(i) Approved: 9

(ii) Abstained: 1

(iii) Motion passed.

(2) Event Format/Divisions:

(a) UPDATED: The Local Competition will be formatted based upon school team entries received for the event as determined by the Competition Director. **Divisions will be divided by category and recommended to be separated by school classification and follow the collapsing model for the OSAA State Championships. Divisions by team size are no longer permitted.** Practice times, competition times, drill down and awards ceremony are determined by the Competition Director.

c) Qualification Process for State

i) Discussion on the structure of each local competition. Topics included:

(1) Keeping the divisions as similar as possible for the state championship.

(2) No large and small divisions.

(3) Keep the division between 6A and 1-4A teams.

5) Event Evaluation (Sanctioning Form) Changes:

a) Keep/Add:

i) School Information

ii) Communication of Changes

iii) Following guidelines on round times, # of teams, DDCA Membership

iv) Judging:

(1) Adequate space for judges, spectator, & teams in stands

- v) Submission of paperwork and payments are in one effort
- b) Remove:
 - i) Asking for Information and following the Org Chart
 - ii) Personal Needs
 - (1) Food
 - (2) Parking
- c) Music Standards: Need to add to Event Directors Meeting. All competitions need to provide updated music standards/equipment (no CD's). Need to have a controlled system to regulate volume.
- d) DDCA Championship- January 21st, 2023:
 - i) Venue & Qualification Process: Dave to follow up by next meeting about venue logistics.
 - ii) Qualification Process:
 - (1) Discussion on whether you need to qualify to attend. Agreed on the following rubric:
 - (a) Teams must compete their routine(s) at least **one time** at a previous competition before they are able to enter it in the DDCA Championship.
 - (b) Open Division & Championship Division:
 - (i) Open Division: Teams with scores of 13.99 and below:
 - 1. Single Divisions offered for each category (One Pom, One Hip Hop, etc.)
 - 2. Not to be split by classification.
 - (ii) Championship Division: Teams with scores of 14 or above:
 - 1. Split by School Classification.
 - 2. Will follow the collapsing model for the OSAA State Championships.
 - (iii) Teams can be in both divisions based on their routine score. (Example: A team can compete their Jazz routine in the Open division and Pom routine in the Championship division).
 - (2) Number of Routines: no rule. Teams can compete as many routines as they wish to (as long as they have met the criteria above).
- e) June 8 Membership Meeting Agenda - Danielle to create.
- f) JA Commissioner Application:
 - i) Danielle revised the old application.
 - ii) Question on J. "Hold certification/credentialing in all JA job positions or be willing to learn." - Agreed to remove.
 - iii) "What is your dance experience?" - Include in the dance resume instead of formatted as a separate question.
 - iv) Remove:
 - (1) What experience do you have related to judging?

- (2) What do you feel you could bring to the JA Leadership Team?
- v) Keep:
 - (1) Why do you want to be a part of the JA Leadership Team?
- g) JA Commissioner Duties:
 - i) Discussion on “Attend DDCA Meetings and serve as DDCA JA Liaison, or appoint a representative who can strive to attend all DDCA board meetings.”
 - (1) Attend **appropriate** DDCA Meetings.
- h) DDCA Credit Card: Currently, we have one single debit card. Opportunity to open credit card(s) instead. No fee, no profit cards.
 - i) MOTION from Amanda to move forward with the credit card option instead of debit cards. Seconded by Dave.
 - (1) All in favor. Motion passed.
- i) OAOA Proposal:
 - i) Proposal: JA to separate from the DDCA and move under the OAOA.
 - ii) Motion to discuss proposal at Board Retreat in August in order to gather more information (Dave). Amanda Seconded. All in favor. Motion Passed.
- j) DDCA Manual & JA Manual Updates:
 - i) Manual is out of date.
 - ii) Dave has formatting and information changes to review for Board Retreat.
 - iii) Dave to provide all proposed changes/updates to the manual a month before Board Retreat.

Meeting Adjourned at 9:28pm. The next (Membership) meeting will be on June 8th, 2022 on Zoom. The DDCA Board Retreat will be on August 19th & 20th, 2022.

Respectfully Submitted:
Hayley DuLong; DDCA Secretary