

**Dance and Drill Coaches Association
Board of Directors Meeting Agenda
Sunday, February 4, 2024
West Linn High School, 10:00am to 1:00pm**

Welcome & Call Meeting to Order – Danielle

In attendance: Ally, Danielle, James, Elle, Mackenzie, Roshny, Coral, Karalee

- Consent Agenda (*3 Minutes*)
 - January Meeting Minutes – Mackenzie
 - *January Board meeting minutes were approved via Band.*
 - CT-12/990 Filing – Danielle
 - *Sue has filed our 990. Our CT-12 will be filled this month.*

- Board Growth – (*20 minutes*)
 - DDCA Manual Review ([Section 6, page 29](#); [Section 7, page 31](#)) – Danielle
 - Goal Review ([link](#)) – Danielle

- Business (*2 hours; 20 minutes*)
 - Membership Updates – Elle
 - Business Membership Update
 - *Discussion around some new business members to reach out to*
 - Unpaid Memberships Dues & Late fees
 - *Still following up on a few membership dues*
 - Treasurer Report – Ally
 - 23-24 Budget to Actuals
 - Unpaid fees & next steps
 - *Send a final reminder, they will lose good standing in the DDCA and not be able to compete until paid.*
 - *Spring meeting - look at creating and finalizing a procedure for when payments are not made.*
 - All State - Danielle
 - Debrief
 - *Successful day - even with all of the ice/storm challenges.*
 - *Liisa was great!*
 - *Appropriate and enjoyable routine.*
 - *Guidelines for appropriate skills for the choreographer - could we update the skill list?*
 - *Look at creating a committee for next year? JA Commissioner to join in on the judges side?*
 - DDCA Conference Committee Update – Karalee
 - Cost for conference/reception fee
 - *Conference fee \$125 before March 10th, \$145 after cut off*
 - *Awards banquet only \$35, no host bar*
 - *Register and pay before March 10th, put in a drawing for a free proaction dancer and one coach free for thunderbird - Karalee confirming dance team central participant and rebel dream bag?*

- Registration open
 - *Send out with final nominations and voting for DDCA awards*
 - Offering for sponsors and maybe a flier to request vendors
 - *Karalee has been reaching out to sponsors - needing to add to website*
 - *3 current vendors*
 - Class/Speaker options
 - *Discussion on class offerings*
 - Other to-do's
 - *Day Layout Adjustment*
 - *3:00 PM to 5:30 PM Membership Meeting*
 - *6:00 to 8:00 PM Reception at Antonia Ballroom*
 - o DDCA Scholarships – Roshny
 - Diversity Excellence & Academic Scholarship application numbers
 - *Academic - 28 applications*
 - *DE - 6 applications*
 - Finalize scholarships awards for State 2024
 - *Karalee motions, Elle seconds - all in favor, none against, none abstain*
 - o DDCA Awards – Elle
 - Review Nominations
 - *Finalists selected, bios will be collected and ballots sent out.*
 - Determine Finalists
 - o Scholar Athlete - Ally
 - Deadline reminder
 - *11 kids submitted so far, will remind membership.*
 - o Fill Open Board roles – Danielle
 - Chair-Elect
 - Open position
 - o State 2024
 - Callers/Pullers
 - *Caller secured, pullers TBD pending state schedule*
 - Script updates for OSAA
 - *Roshny dancer awards*
 - *Danielle others*
 - Award Presentations
 - *Board members plan to be down on the floor for DDCA award presentations*
 - *Elle to pick up awards, should go in the judges room*
 - *Roshny to order medals and plaques*
 - Space Usage
 - *Cascade Hall secured.*
 - *How space will be utilized still being determined*
 - Championship Apparel
 - *Erika potentially to utilize same contact as invitational shirts*
 - o DDCA Competitions
 - Universal Announcers Sheet
 - Coaches Meetings
- Tabled Agenda Items

- o Jr. Team Membership Fee – Erika & Coral
- o DDCA Manual Updates
- o Hour-A-Thon Fundraiser supporting the DDCA
- o Outstanding OSAA Discussion Items
 - Awards Presentation Timing
 - Culturally Inclusive Category

Reminders & Next Meeting Dates:

- Connect monthly with your call lists
- Please be saving documents in the DDCA's Google Drive
- Next Board Meeting – March 3, 10:00am to 1:00pm, West Linn High School