

Dance and Drill Coaches Association of Oregon  
DDCA Board Meeting Minutes  
March 5th, 2023  
10:00am - 1:00pm  
Rex Putnam High School

**Present:** Danielle Schneider, Amanda Wilcox, James Healey, Mackenzie Johnson, Chantel Stevens, Coral Burgess, Erika Myrick, David McCall, Roshny Martuscelli, Hayley DuLong

- 1) Welcome and Call Meeting to Order - Danielle
- 2) February Meeting Minutes - Approved in Band - Hayley
- 3) **Business:**
  - a) Financials for February - Total = \$83,601.88
    - i) Checking DDCA - \$8,795.04
    - ii) Business Savings - \$33,589.16
    - iii) CD's - \$40,000.00
    - iv) PayPal - \$1,217.68
  - b) 2023-2024 Competition Schedule - All
    - i) Reviewed all available weekends for the 2023-2024 season.
    - ii) Discussion on when it makes sense to kick off the competition season.
      - (1) Small Competitions on weeknights as a possibility (during November)
      - (2) Suggestion to have classification-only competitions on certain weekends. (6A at one competition, 1A-5A at one competition, etc.)
        - (a) Help ensure that similar teams are together.
        - (b) Potential to hold this close to our State Championships.
        - (c) Next Step: Put out a poll to the membership about whether there would be interest in attending a classification-only competition in the few weeks before state.
      - (3) Discussion on adjusting the minimum of teams/performance to hold a competition.
        - (a) Current Minimum: 11 performances and 50% are high school.
        - (b) Discussion on offering less judges for small competitions.
          - (i) Qualification would be compromised if less than 3 judges.
        - (c) Discussion on a new minimum of performances for a competition.
          - (i) Motion from Chantel: Minimum of 20 performances with 50% high school for a competition to continue.

- (ii) Second from Mackenzie.
    - 1. APPROVED: 8
    - 2. OPPOSED: 0
    - 3. ABSTAIN: 1
    - 4. Motion passed.
- (4) For the 2023-2024 Season: Begin Competition Season on November 11th, 2023.
  - (a) Will not have a competition on 12/16/2023 or 1/6/2024.
  - (b) Will discuss how many competitions will be on each weekend during our Spring Membership Meeting.
- (5) Discussion on DDCA Championships for 2023-2024
  - (a) Discussion about renaming the event to DDCA Festival Competition instead of Championship.
  - (b) DDCA hosts the event, but it's a normal competition.
    - (i) No qualification needed. All teams are welcome.
    - (ii) Option to pull in 12 total judges - 6 judges on each panel.
  - (c) Discussion about categories offered for next season:
    - (i) Discussion about offering the Traditional Category all year?
      - 1. Pro: for teams who know they are competing in Traditional for State, they can compete and will not have requalify.
    - (ii) Continue to offer Modern, Contemporary, Novelty?
  - (d) Discussion about the membership poll in Band about our competition seasons.
    - (i) Teams wanting 2 seasons vs teams wanting 1 season.
    - (ii) Discussion about offering the Open Division next season.
    - (iii) Board agreement: To have this discussion with membership before the Spring Meeting.
      - 1. Zoom Call Meeting to be scheduled the week after State (before Spring Break).
        - a. Thursday, March 23rd at 7:00pm.
      - 2. Questions to ask:
        - a. Do you want 2 separate competitive opportunities?
        - b. If so, where would you like to have that separation begin/end?

- c. Do you want a DDCA Championship?
    - d. If so, when do you want it?
  - (iv) Event Applications to be sent out before the Zoom meeting.
- c) 2023-2024 Judging Fees - Roshny
  - i) Proposal to increase the performance fees by \$5 (1-25 & 26-39). \$130 is the base pay.
  - ii) Proposal to increase the performance fees by \$6 (40-55).
    - (1) Suggestion to adjust to a Flat Fee model for the (40-55 performances).
  - iii) Head Judge Fee to increase from \$50 to \$100 per event.
  - iv) Discussion about always having an on-call judge in case of illness or weather issues. They would get paid \$50 in case they are not asked to judge.
    - (1) Discussion about concerns with stipend increases and our current financial budget.
  - v) Mileage - adjust to Round Trip to the \$55 flat fee and the balance to be paid from the DDCA \$0.56 per mile (in alignment with OSAA mileage guidelines).
    - (1) Motion from Chantel to adopt the mileage proposal (\$55 flat fee with \$0.56 per mile to be paid by the DDCA) for this upcoming season and to table other items until later in the year.
      - (a) Seconded by Hayley.
        - (i) APPROVED: 7
        - (ii) OPPOSED: 0
        - (iii) ABSTAINED: 2
      - 1. Motion passed.
- d) Treasurer Report - Danielle/Roshny
  - i) Thank you to Roshny for her hard work paying our bills!
  - ii) February Financials & Budget to Actuals Review (look at packet)
  - iii) Outstanding Fees
  - iv) Competition Personnel fees added to DDCA invoices
    - (1) Seeing a trend of schools having a hard time paying for their announcer, trainer, drill down callers, etc.
    - (2) Suggestion to run payments through DDCA and have schools pay the DDCA.
    - (3) Question from Coral: Is it expected or required to pay Drill Down callers?
      - (a) Not listed in manual currently.
      - (b) Several Drill Down Callers have mentioned that they get paid at some competitions and some don't. Needs to be consistent.
    - (4) Question from Danielle: What is the current process for feedback on Drill Down?

- (a) Current structure: Email Coral.
- (b) Working on an availability calendar for Certified Callers for next season.
- e) JA Update - Roshny
  - i) Encouraging teams to continue to use feedback forms.
- f) Social/Website Transition - Chantel
  - i) James has volunteered to help with the website.
  - ii) Suggestion to have the website and social media be the responsibility of 2 people.
  - iii) Amanda to help with Social Media for State on Saturday, March 18th.
  - iv) Hayley to help with Social Media for State on Friday, March 17th.
  - v) Mackenzie to take on Social Media for the next season.
- g) Scholarship Determinations - Roshny
  - i) Late transcripts, incomplete applications, etc.
  - ii) Will have the information updated soon.
  - iii) Recipients need to be on teams where coaches are registered DDCA members.
- h) All State Update & Dance Scholarships- Hayley
  - i) All-State Videos have been posted in our February Newsletter and on DDCA website
  - ii) For State Championships: Natalie Burton is not available to run All-State practice. Hayley will lead practice and Marlena Nunley has offered to assist on Saturday (if needed)
  - iii) Dance Scholarship Recipients & Budget Discussion:
    - (1) Need to table this conversation regarding allocation of funds for dance scholarship winners until we get the final information confirmed for other academic and diversity scholarships.
- i) Scholar Athlete Name Collection - Chantel
  - i) Chantel will send a reminder today to the Membership via Band and Instagram.
- j) State Awards/Honoree Tickets/Flowers - Danielle/Roshny
  - i) We will provide tickets to all honorees (2 per honoree).
  - ii) Roshny to search for flower shop in Salem to be delivered to the pavilion:
    - (1) COTY & ACOTY Awards
    - (2) Services Awards
    - (3) Lifetime Awards
- k) State Program/Script - Danielle/Roshny
  - i) Danielle and Roshny to touch base on the state program.
- l) State Championship Gear - Amanda
- m) 2023-2025 Board Application - Danielle & James
  - i) Board Restructure
    - (1) Leave as is: Move to talking about this at a membership meeting.
  - ii) Treasurer Position

- iii) Prepare for position transitions
- 4) Reminders:
  - a) Connect with your call lists
  - b) Please be saving documents in the DDCA's Google Drive
  - c) April Board Meeting - April 2nd - 10-1 at Tigard HS
  - d) Event Director/Spring Meeting - April 15th at 10:30am - Canby High School

Meeting Adjourned at. The next Board Meeting will be on April 2nd at 10:00am and Tigard High School. The DDCA Membership Spring Meeting will take place at Canby High School on April 15th, 2023. The Event Director Meeting will begin at 10:00am. The Membership Meeting will begin at 10:30am.

Respectfully Submitted by Hayley DuLong, DDCA Secretary