

**Dance and Drill Coaches Association  
Board of Directors Meeting Agenda  
Friday, June 16, 2023  
Zoom, 5:30pm**

Welcome & Call Meeting to Order – Danielle

In Attendance: Danielle, James, Coral, Ally, Erika, Mackenzie, and Roshny.

- Consent Agenda (10 Minutes)
  - May Meeting Minutes – Mackenzie
    - *Approved via band*
  - Spring Meeting Minutes – Mackenzie
    - *Approved via band*
  - AAC Meeting Update – James
    - *At the May AAC meeting, the DDCA re-presented proposals from last year that had been tabled*
      - *Judges Classification proposal - declined due to inability to staff the proposal as outlined*
      - *Revised Penalty Values - approved and moving to the OSAA Executive Committee*
      - *Five dancer waiver for local competitions to qualify for State - approved and moving to the OSAA Executive Committee. Note - this proposal does not change the minimum number of dancers required for the State Championships*
      - *Technical Judging Checks and Balances Proposal - approved and moving to the OSAA Executive Committee*
  - DDCA Invitational Host Location Update
    - *The 2023 DDCA Invitational will be hosted at Sherwood Middle School*
  - AD Survey Update – Danielle
    - *OACA is working with AD to conduct a survey of schools that indicate to the OSAA that they offer dance, but the teams do not attend the State Championships. Results will be shared with the Board once the survey is completed.*
  - 22-23 Outstanding Fees – Danielle
    - *As of May 18, all outstanding fees for the 22-23 activities were received.*
- Business (2.5 hours)
  - JA Update – Roshny
    - *No Update*
  - 23-24 Board Duty Assignments
    - *Reformat Treasurer Role*
      - *Finance committee to take on the task as a group*
      - *Ally, Erika, Coral, Roshny, & Danielle*
    - *Chair Elect - in training to become the next chair - Tabling*
    - *Secretary - Mackenzie*
    - *Membership - Elle*
    - *Website - James*
    - *Drill Down - Coral*

- *Social - Ally/Mackenzie/Elle to share!*
    - *OSAA Rep - James and Amanda*
    - *Commissioner - Roshny*
    - *Invitational - Erika, Danielle, Coral*
    - *All State - Danielle will check in with Hayley, Coral interested in supporting*
    - *Awards - Tabling*
    - *Conference - Tabling*
    - *Competition Sanctioning - Roshny*
    - *OSAA Today articles - James*
    - *Scholarship - Roshny*
    - *Jr. Team Liaison - Erika and Coral*
    - *Erika will take over apparel (Board and Invitational, etc.)*
  - o Board Member Application Review
    - *Erika motions to accept Karalee into the board, Ally seconds the motion*
    - *5 in favor, 2 abstain*
  - o Fall Meeting/Education Opportunity/Conference date
    - *Focus - 0 to 5 year coaches education*
    - *Larger conference in the Spring - include Coaches/Judges awards banquet*
  - o All State/Winter Meeting will be **January 14, 2024.**
  - o Summer Committee Work
    - *Fall + Spring Conferences: James, Elle, Karalee, Mackenzie (lead)*
    - *Financial Controls/Committee: Erika, Ally, Coral, Roshny & Danielle (lead)*
    - *Bylaw Updates: Danielle*
    - *Business Memberships: Elle & Roshny*
  - o *Important Dates for the 2023-2024 Season*
    - *Fall Meeting + Education: September 9, 2023*
    - *All State and Winter Meeting: January 14, 2024*
    - *Spring Awards Banquet + Education + Spring Meeting: April 27, 2024*
    - *Jr. State April 12-13, 2024*
  - o Treasurer Report – Danielle/Roshny
    - *Reviewed May financials*
    - *Roshny and Danielle will put together a draft budget to present at the next meeting.*
    - *Payment Deadlines & Reminders - need to bring back payment deadlines.*
  - o Membership Feedback
    - *Blocking Survey Results Reviewed*
    - *New Category Vote Results Reviewed*
    - *Extend the deadline to respond by one week*
  - o DDCA Invitational Next Steps
    - *Music Provider - offer to split the cost with Sherwood*
      - *James is reaching out to a potential vendor*
    - *Media Campaign around the event - Ally will work Kenzie*
  - o June Meeting Part 2 Host - Ally will look at Tualatin
- Tabled Agenda Items
    - Building up Dance Teams proposal next steps
    - Outstanding OSAA Discussion Items
      - o Awards Presentation Timing

- o Culturally Inclusive Category
- 23-24 Meeting Schedule
  - o Board Meeting September 2023-May 2024
  - o JA Trainings
- 23-24 Board Goals
- Board Call Lists/Shared Drive/Board Emails/Operations

Reminders & Next Meeting Dates:

- Connect monthly with your call lists
- Please be saving documents in the DDCA's Google Drive
- June Board Meeting, June 29, 6:00pm