

Dance and Drill Coaches Association
Meeting Minutes
May 3, 2022
6:30pm

Present: Hayley DuLong, Coral Burgess, Erika Myrick, BriAnne Hollett, Danielle Schneider, James Healey, Chantel Stevens, Amanda Wilcox, Kristen Coverstone, Roshny Martuscelli

Not Present: Dave McCall

- 1) Meeting Minutes - Hayley
 - a) Minutes were approved via email and sent out in the April newsletter.
 - b) Spring meeting minutes were approved via email and will be sent out in the May newsletter.
- 2) Treasurer's Report- BriAnne
 - a) Monthly Update Presented - End of Month of April has been completed. No changes.
 - i) Stipends were paid
 - ii) In August - Scholarships will be paid out.
 - b) Timeline for 2022-2023 Budget:
 - i) Will review during August Board Retreat.
- 3) Motion from Chantel to have Danielle Schneider (Chair), Hayley DuLong (Secretary), & BriAnne Hollett (Treasurer) added to the DDCA bank account. Marlena Nunley and Jenn Wilson will be removed.
 - a) Seconded by Kristen Coverstone.
 - b) All in favor. Motion passed.
- 4) Opportunity Scholarship Timeline for 2022-2023 - Roshny
 - a) Kick off Opportunity Scholarship program in September 2022.
 - b) Award scholarships to recipients in November 2022.
- 5) Judges Affiliation - Kristen
 - a) OACA Review - Tabled to next meeting
 - b) Upcoming JA Positions
 - i) Will post the following positions on the JA in June 2022:
 - (1) JA Commissioner (voted first by DDCA Membership)
 - (2) Education/Evaluation Position (voted by JA)
 - (3) MT Position (voted by JA)
- 6) State 2023 Venue Walk-Through Report - Amanda
 - a) Discussion on prop storage and setup for Show Division.
 - i) There are big loading doors leading to a large parking lot for trucks.
 - ii) Options to face multiple ways if necessary.
- 7) Chair's Report - Danielle
 - a) Training for new positions
 - i) Note from Danielle to ensure that if you are transferring jobs, to make sure your replacement is appropriately onboarded.
 - b) Board Work Retreat 2022
 - i) Scheduled for August 19th & 20th, 2022.

- c) Fall Meeting/Conference Planning
 - i) Date for Fall Meeting: Saturday, September 10th, 2022. Times TBD.
 - ii) Conference vs. Meeting Discussion:
 - (1) Board agreed that a conference would be preferred.
 - (2) Location Ideas:
 - (a) Tigard High School - \$0 Fee
 - (b) Lincoln City - Bri to research venue.
 - (i) Inn at Spanish Head
 - (ii) Taft High School
 - (3) Budget for Conference - Will determine this week.
 - (4) Speaker Option: Adam Matthieson (AD from MountainView High School)
 - d) BAND App Opportunities:
 - i) New DDCA Board Band Group to replace group email. Danielle to create and invite board members.
 - ii) Discussion on creating a DDCA Membership Band Group for coach communication. Membership BAND page to be created and advertised at Fall Conference.
 - e) Board Expectations and Code of Conduct
 - i) Review and familiarize with DDCA Manual.
 - (1) Available on website.
 - ii) Respond in a timely manner to emails.
 - iii) Set up gmail accounts for specific board roles.
 - (1) Google Drive to be utilized
 - (a) Replaces Drop Box
 - (b) Reduces monthly cost
 - iv) Board Call Lists
 - (1) Bring back Board Groups - Board Members responsible for reaching out and connecting to coaches. Encourage them to attend DDCA meetings, events, etc.
 - (2) Discussion on having more social events amongst coaches next season.
 - v) Old Tab Sheets
 - (1) Location of Old Tab Sheets discussed.
- 8) Business - Danielle
- a) Board Duty Assignments - Danielle
 - i) Chair - Danielle
 - ii) Chair Elect - N/A (temporarily)
 - iii) Treasurer - BriAnne
 - iv) Secretary - Hayley
 - v) Membership Lead - Dave, Chantel, James
 - vi) Category Champs Lead - Roshny (or bring in non-Board member to help)
 - vii) Fall Conference Leads - Roshny, Bri & James
 - viii) Scholarships Lead - Roshny
 - ix) Drill Down Lead - Coral

- (1) Ensure separation of Drill Down sessions between Junior High/Middle School Dancers and High School Novice Dancers.
- (2) Clarified: To be a Drill Down Caller at OSAA State or DDCA Championships, you must have participated in a previous competition.
- x) Recognition Leads - Annie & Marlena (Non-Board Members)
- xi) Website - Chantel & James
- xii) OSAA Reps - Amanda & Dave
- xiii) All State Leads - Hayley, Bri, Chantel & Roshny
- xiv) Social Media Lead - Chantel
- xv) Newsletter Lead - Hayley
- xvi) Junior Team Liaison - Coral & Erika
- xvii) Fundraising Lead (Giving Tuesday) - Bri
- xviii) OSAA Today Writer - Currently Danielle...discussion on who the owner should be as OSAA refuses to write about Dance/Drill. Will come back to topic at a later date. Pros:
 - (1) Featured in OSAA Round Up
 - (2) Local Newspapers pick it up
- xix) Competition Sanctioning Leads - Danielle & Amanda
- xx) OACA Dance Chairs (per Rob Younger) - Annie, Jenn Wilson, Danielle, Amanda, Hayley
- b) Business Member Benefits 22-23 - Chantel
 - i) Discussion of past tiered system approach for Business Memberships. Agreed not to proceed with a tiered system approach.
 - ii) Motion from BriAnne to charge businesses \$250.00 to align with Team Membership costs.
 - (1) Kristen seconded.
 - (2) All in favor. Motion passed.
 - iii) Business Member "Take Over" Days on DDCA Social Media discussed.
 - iv) Collegiate Memberships discussed.
 - (1) Important in promoting all types of dance opportunities after high school including dance teams, dance majors, dance performance companies, and more.
- c) Competition Schedule for 22-23 (attachment)
 - i) Currently, we have 20 Competition Weeks from November to State.
 - ii) Discussion on when to start the new competition season:
 - (1) Discussion on starting the competition season on 11/12/2022 or 11/19/2022 (after the Winter Season begins).
 - iii) Discussion on DDCA Category Championship Structure & Dates:
 - (1) Provide opportunities to compete in the following categories: Jazz, Modern, Pom, Hip Hop, Novelty, Kick, Contemporary & Show
 - (2) Competing more than 2 routines.
 - (3) Discussion on ways to modify the DDCA Event.
 - (a) Championship vs. Invitational?

- (4) Date to hold Championships.
- iv) Chantel made a motion to schedule the DDCA Event to 1/21/2023. Amanda seconded. Motion Passed.
 - (1) Approved: 8
 - (2) Opposed: 1
- v) Motion from Erika to start the Category Competition Season on 11/19/2022. Coral Seconded. Motion Passed.
 - (1) Approved: 7
 - (2) Opposed: 1
 - (3) Abstained: 1
- vi) Motion from Chantel to move forward with the 2022-2023 Competition Schedule as written. Kristen Seconded. All in favor. Motion passed.
- d) Scoresheet Proposal: Discussion on Scoresheet Proposal to modify the number range of scores from 20 to 100. Motion from Chantel to move forward with Scoresheet Proposal as the changes only apply to extension of number options and not the structure. Bri seconded. Motion passed. Motion to go to Membership for vote.
 - (1) Approved: 5
 - (2) Opposed: 0
 - (3) Abstained: 4
- e) Penalty Value Proposal: Discussion on penalty point distribution. Talking points include how we can ensure penalty points are fair.
 - i) Motion from James to reevaluate the penalty percentages and come back to discuss. Seconded by Amanda. All in favor. Motion passed.
- f) Penalty Review: Discussion on process to how to inform coaches of potential penalties before awards. Talking points:
 - i) Difficult with only 2 tech judges. Do not have enough people to support.
 - ii) Inform coaches before awards if there are potential penalties.
 - iii) Make sure both Tech Judges partner to make the final decision based on the rule book. Not an opinion, based on fact.
 - iv) Discussion on recording all performances as a backup and validation for Tech Judges. Potential opportunity to increase tech judges pool.
 - v) Motion from Kristen to reevaluate this proposal at a later time to gather more data. Bri seconded. All in favor. Motion passed.
- g) Judges Pay Scale - Kristen
 - i) Discussion to adjust pay scale as we are shifting to all category formats for the 2022-2023 season.
 - (1) Flat fee if competition is 2 rounds despite number of performances.
 - (a) If competition is 2 rounds, it will be \$25 additional per personnel.
 - (2) Judges downloading own comments
 - (3) Tabulation - adjusted if providing comments or not
 - (4) Mileage: Reimbursement starts at Mile 26 to align with OSAA.
 - ii) Suggestion to increase fees for Tech Judges & Tabulation

- iii) Motion from Bri to adjust and increase fees for our judges pay scale as described below. Amanda seconded. All in favor. Motion passed.
 - (1) Tech Judge fees to match Tabulation \$125, \$150 & \$175
 - (2) Shifting verbiage of numbers of performances to 1-25, 26-39, 40-50+
 - (3) If competition is 2 rounds, it will be \$25 additional per personnel.
- h) Official Fee Review Committee:
 - i) Currently: Judges are paid a flat fee for OSAA State despite the number of performances.
 - ii) Motion from Kristen to approve the OSAA State Dance Championship Judges Pay proposal judges increase. Chantel seconded. All in favor. Motion passed.

Meeting Adjourned at 10:12pm. The next meeting will be on May 31st, 2022 at Rex Putnam High School.

Respectfully Submitted:
Hayley DuLong; DDCA Secretary