

**Dance and Drill Coaches Association
Board of Directors Meeting Agenda
Thursday, June 29, 2023
Tualatin High School, 6:00pm**

Welcome & Call Meeting to Order – Danielle

In Attendance: Mackenzie, Karalee, Erika, Ally, Elle, Coral, Danielle, Roshny, and James

- Board Growth (30 minutes)
 - DDCA Manual Review (Overview + Section 1) – Danielle
 - Board Call Lists/Shared Drive/Board Emails/Operations – Danielle
 - Utilize band group chat feature to communicate with your schools
 - Utilize DDCA emails when uploading information to DDCA drive

- Business (2.5 hours)
 - June 19 Meeting Minutes – Mackenzie
 - Meeting minutes from 6/19 and 6/29 will be uploaded together.
 - Newsletter
 - Business Membership Letter – James/Elle
 - CD Renewal – Danielle
 - Coral motions to keep it in the CD for three more months, Erika seconds
 - 9 in favor - motion passed
 - Open Board Duties
 - Conference - Karalee will lead the committee
 - Conference committee will include Mackenzie, Elle, James
 - 23-24 Meeting Schedule
 - Board Meetings September 2023-May 2024
 - Sunday 10 AM - 1 PM
 - Sept*/Oct/Nov - Erika's Studio
 - August 29th at 6 - 9 PM*
 - Dec/Jan/Feb - West Linn/Tualatin
 - Mar/Apr/May - Gresham area
 - JA Trainings
 - Committee Meetings
 - Fall Conference/Spring Conference Parameters
 - DDCA Raffle Fundraiser – James
 - Timeline & Logistics
 - Start in August, end at our Fall conference
 - Different price level of raffle tickets
 - Social Posts
 - Highlight each package with social posts
 - Board commitment to share these social posts
 - Utilize facebook to boost some posts
 - Treasurer Report – Danielle/Roshny
 - 22-23 Budget to Actuals through 5.31.23
 - 23-24 Draft Budget
 - Mackenzie motions to pass this budget, Ally seconds
 - 9 in favor - Budget passes

- o Building up Dance Teams proposal next steps
- o 23-24 Board Goals
 - *Streamline and update the website*
 - *JA - Increase judges pool and build a training that is worthwhile to new judges and veteran judges.*
 - *Increase business memberships from eight to twelve*
 - *Moving to a more robust conference in the spring*
 - *Diversification of our scholarship revenue*
 - *Create a brand for our social media*
 - *Streamline drill down caller availability to set up competition directors for success and better tracking*
 - *Evaluation and update of Jr. team services*
- Tabled Agenda Items (*September Meeting*)
 - o JR. Team Membership Fee – Erika & Coral
 - o Hour-A-Thon Fundraiser supporting the DDCA
 - o Open Board Duties:
 - Chair-Elect
 - Awards
 - Scholar Athlete
 - o Outstanding OSAA Discussion Items
 - Awards Presentation Timing
 - Culturally Inclusive Category

Reminders & Next Meeting Dates:

- Connect monthly with your call lists
- Please be saving documents in the DDCA's Google Drive
- September Board Meeting - August 29th 6-9 PM at Erika's studip